

**GRAND TRAVERSE COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**

**REGULAR MEETING
October 25, 2023**

**Open to the public
9:00 AM Garfield Township Hall – Upstairs Main Hall
3848 Veterans Dr, Traverse City, MI 49684**

Persons with disabilities which the foregoing opportunities for participation will not address should contact Darcey Gratton at (231) 932-3010 or dgratton@gt pavilions.org with questions or concerns.

AGENDA

1. **CALL TO ORDER** – 9:00 a.m. Garfield Township Hall – Cecil McNally, Chair, Grand Traverse County Department of Health and Human Services Board
2. **ROLL CALL** the member must announce his or her physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely.

3. FIRST PUBLIC COMMENT

Any person shall be permitted to address a meeting of the Grand Traverse County Department of Health and Human Services Board which is required to be open to the public under the provisions of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et seq.) Public comment shall be carried out in accordance with the following Board Rules and Procedures:

1. Any person wishing to address the Board shall state his or her name and address.
2. Persons may address the Board on matters which are relevant to Grand Traverse Pavilions issues.
3. No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Board Members questions. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes.
 - a) Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.
 - b) Whenever a group wishes to address the Board, the Chairperson may require that the group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak, which shall not exceed fifteen (15) minutes.

The Board shall not comment or respond to a person who is addressing the Board. Silence or non-response from the Board should not be interpreted as disinterest or disagreement by the Board.

Please be respectful and refrain from personal or political attacks.

4. COUNTY LIAISON REPORT

5. APPROVAL OF AGENDA

6. CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board, or staff may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the item on the agenda is approved by a single Board action adopting the consent calendar.

A. Review and File	<u>HANDOUT#</u>
(1) Minutes of the 9/18/23 Special Board Meeting	1
(2) Minutes of the 9/28/23 Board Meeting	2
(3) Closed Minutes of the 9/28/23 Board Meeting	Handout
(4) Minutes of the 10/12/23 Board Meeting	3
(5) Resident Council Minutes	4

7. ITEMS REMOVED FROM CONSENT CALENDAR

8. CHAIRMAN REPORT – Cecil McNally

Verbal

9. GRAND TRAVERSE MEDICAL CARE

A. General Information

(1) Executive Search Update	Verbal
(2) Census Update	Verbal
(3) Second Quarter Overtime Report	5
(4) Foundation Financials	6

B. Chief Executive Officer Board Report – Dave Hautamaki

7

C. Business

(1) Financials	8
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D. General Discussion

(1)

G.T.P. Announcements

(1) Next Board Meeting TBD - November 9, 2023 or November 30, 2023	
(2) September Service Excellence Award	9

10. SECOND PUBLIC COMMENT

Refer to Rules under First Public Comment above.

11. CLOSED SESSION

(1)

12. ADJOURNMENT

**GRAND TRAVERSE COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**
1000 Pavilions Circle, Traverse City, MI 49684

MINUTES OF THE SEPTEMBER 18, 2023 MEETING

PRESENT: Cecil McNally, Gordie LaPointe, Mary Marois Board
Rose Coleman, Lindsey Dood, Diane Mallory, Darcey Gratton Staff
TJ Andrews Commission

ABSENT:

GUESTS: Robert Long, Plante Moran

The regular meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 9:00 am by Board Chair Cecil McNally at the Garfield Township Hall.

First Public Comment – None

County Liaison Report – TJ Andrews attended as the new Grand Traverse County Board of Commissioners (BOC) Liaison for the Pavilions. Andrews stated she hopes to learn more about the sustainability plan going forward and shared the Pavilions is on the agenda for the next BOC meeting scheduled on September 20th to review the sustainability plan.

Approval of Agenda – Chair McNally asked if there were additions, changes or corrections to the agenda. Motion was made by LaPointe to approve the agenda as presented, seconded by Marios and carried unanimously.

Strategic Planning & Budget Discussion and Approval

Robert Long, Plante Moran – Long provided a handout on the sustainability planning report and projected a copy on the screen for all to review. LaPointe providing a brief history on the county owned medical care facility. Long highlighted on the historical perspective on funding, process of sustainability actions, proforma assumptions and a summary of the financial impact.

Andrews shared the need for more detail on history, finances and what the repayment plan looks like to provide to the County Commissioners at the presentation scheduled for September 20th.

The board discussed the cut of fifteen full-time equivalent positions who will receive a severance per years of service with a minimum of two weeks and the maximum of twelve weeks. Coleman shared six of the reductions have occurred and the remaining are aware, but staff are working to rearrange duties. Coleman announced the Director of Nursing has also submitted her resignation. The board reviewed the these staff reductions had no impact on direct care.

Medicaid Rate Letter – Coleman and Dood gave a brief review of the Medicaid rate letter provided in the packet and answered board member's questions.

Annual Survey Update – Marois requested for Coleman to review the findings of the Annual Survey. Coleman stated there is no formal report with listed citations but highlighted the preliminary concerns received in the exit interview on September 14th.

Grand Traverse Pavilions Announcements

(1) Next Board Meeting September 28, 2023

Second Public Comment

Claudia Bruce

Meeting adjourned at 11:36 am

Signatures:

Cecil McNally – Chair
Grand Traverse County Department of Health and Human Services Board

Date: _____ Approved
_____ Corrected and Approved

**GRAND TRAVERSE COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**
1000 Pavilions Circle, Traverse City, MI 49684

MINUTES OF THE SEPTEMBER 28, 2023 MEETING

- PRESENT:** Cecil McNally, Gordie LaPointe, Mary Marois Board
 Lindsey Dood, Diane Mallory, Darcey Gratton Staff
 TJ Andrews Commission
- ABESENT:**
- GUESTS:** Steve Wolock of Maddin Hauser (virtual)
 Kate Klaus of Maddin Hauser (virtual)

The regular meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 9:05 am by Board Chair Cecil McNally at the Garfield Township Hall.

First Public Comment – none

McNally announced Rose Coleman has tendered her resignation as CEO/Administrator effective immediately.

Approval of Agenda – Board Chair McNally requested to remove (2) under Review and File due the minutes not ready for approval and will be added to the October 26th board meeting. McNally requested to add under Review and File (6) September 22, 2023 special board minutes and closed minutes. McNally also requested to add under General Discussion (1) Interim CEO and next steps. Motion was made by Marois to approve the agenda with presented changes, seconded by LaPointe and carried unanimously.

The purpose of the **Consent Calendar** is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the **Consent Calendar** be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

REVIEW AND FILE

- (1) Minutes of the 08/31/23 Board Meeting
- (2) Minutes of the 09/18/23 Board Meeting (removed)
- (3) Minutes of the 09/19/23 Board Meeting
- (4) Closed Minutes of the 09/19/23 Board Meeting
- (5) Minutes of the 9/22/23 Board Meeting (added)
- (6) Closed Minutes of the 9/22/23 Meeting (added)
- (7) Resident Council Minutes

Motion was made by Marois to approve the Consent Calendar as presented. Motion seconded by LaPointe and carried unanimously.

Items Removed From Consent Calendar – none

County Liaison Report – Andrews shared the County Board of Commissioners (BOC) ad hoc committee meeting is scheduled for September 29th at the Pavilions for a tour and followed by their first committee meeting. The committee plans to meet again in October to interview applicants to prepare for LaPointe’s term expiring on October 31st. Lapointe has chosen not to reapply. A new DHHS board member will begin their term on November 1, 2023.

Chairman Report – McNally thanked the staff on behalf of the board for all their efforts during the recent changes over the last month.

Strategic Planning Update – Dood reviewed ongoing discussions with Rob Long from Plante Moran and shared the key topics of completing operational changes that included increasing census, cottage rates and eliminating positions. Dood stated a new score card is being developed to keep track of key elements going forward. Dood shared Point Click Care system went live and will generate new financial reports to share with the board. Dood noted the elimination of the fifteen positions is not completed. Dood shared the current census of 144 and shared updates on progress with the strategic plan. Andrews shared her appreciation to all involved in the presentation to the BOC on September 20th and stated it helped achieve rebuilding the relationship between DHHS and the BOC. Andrews recommended inviting Rob Long back to the DHHS October 26th meeting due to him being a key stakeholder in all of the changes discussed.

Census – The board discussed this agenda item under Strategic Planning Update.

Satisfaction Survey Questions - The Satisfaction survey questions were provided in the packet per the request from Marois during the August 31 meeting.

McNally inquired about the state survey. Dood shared the survey results were received on September 27th and shared a verbal summary of sixteen citations that ranged from Level D-F. Discussed. The prior year the Pavilions had twenty-two citations. The life Safety Code survey had eleven. Marois requested for the detailed report to be provided at the next board meeting. Dood will provide a copy to the board.

Chief Executive Officer Report – McNally reviewed the monthly report for August. Dood and Mallory answered board members’ questions.

Financial Report – Dood presented the financial operations and social accountability reports for August 2023 and answered board member’s questions. Dood reviewed the progress of three financial building projects that include the employee retention credit, recovery of monies from the State of Michigan, and repayment from PACE North. Motion made by Marois to accept the financial operations report as presented. Motion seconded by LaPointe and carried unanimously.

Recess 10:11- 10:16am

Interim CEO and Next Steps – The board discussed the process of an Administrator search. Motion made by McNally to appoint Marois to search out options for an Interim CEO/Administrator and allow the ability to negotiate and sign a contract for interim and long-term Administrator. Motion made by McNally for Marois to search for interim and long-term Administrator options. Motion seconded by Marois and carried unanimously.

Motion made by LaPointe to appoint Finance Director, Lindsey Dood as acting CEO pending appointment of an interim Administrator. Motion seconded by McNally and carried unanimously.

Grand Traverse Pavilions Announcements

- (1) Next Board Meeting October 12, 2023
- (2) August Service Excellence Award

Marois requested to have Dood remove former Administrator Rose Coleman as signer on all accounts and shared she was advised that the State would need to be informed of Coleman’s resignation and that the board is in the process for finding an Administrator. McNally shared he was told by legal counsel that the Pavilions would be compliant while searching for Interim Administrator. Andrews suggested having that statement in writing from the attorney.

Second Public Comment

Linda Pepper

Wolock in at 10:30 am
Andrews, Mallory and Gratton out 10:30am

Motion was made by Marois seconded by LaPointe to go into Closed Session at 10:35 am for the purpose of Closed session pursuant to section 8(e) of the Open Meetings Act, to consult with our attorney regarding trial or settlement strategy in connection with pending litigation, Mary John Williams v Grand Traverse Pavilions and the Grand Traverse County Health and Human Services Board.

Roll Call - McNally - yes, LaPointe – yes, Marois – yes

Motion was made by Marois to come out of Closed Session at 11:00 am, seconded by LaPointe. Motion carried.

Roll Call - McNally - yes, LaPointe – yes, Marois – yes

Meeting adjourned at 11:00 am

Signatures:

Cecil McNally – Chair
Grand Traverse County Department of Health and Human Services Board

Date: _____ Approved
_____ Corrected and Approved

**GRAND TRAVERSE COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**
1000 Pavilions Circle, Traverse City, MI 49684

MINUTES OF THE OCTOBER 12, 2023 MEETING

PRESENT: Cecil McNally, Gordie LaPointe, Mary Marois Board
Dave Hautamaki, Lindsey Dood, Diane Mallory, Darcey Gratton Staff
TJ Andrews Commission

ABESENT:

GUESTS:

The regular meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 1:00 pm by Board Chair Cecil McNally at the Garfield Township Hall.

First Public Comment

Claudia Bruce

County Liaison Report – Andrews shared discussions of the most recent County Board of Commissioner (BOC) meetings with highlighting on the recent ad hoc committee with County Commissioners Rob Henchel, Brad Nelson and TJ Andrews. The ad hoc committee met for the first time at the Pavilions on September 29th. Finance Director Lindsey Dood provided a in depth tour of the building with their meeting immediately following the tour. Andrews reported the committee met again to interview Harold Lasser and Haider Kazim for a seat on the DHHS Board who will replace Gordie LaPointe on November 1, 2023. The committee unanimously agreed to recommend appointing Haider Kazim to the DHHS Board at the next BOC meeting. The committee plans to meet again on October 16th at the Pavilions. Andrews noted that the DHHS Board and the public are always invited to attend.

Approval of Agenda – Board Chair McNally requested to add under General Discussion (1) Search for Permanent CEO/Administrator, (2) Resolution 2023-3 Authorization Representative, and (3) Resolution 2023-4 Signing of Separation Agreement. Motion was made by Lapointe to approve the agenda with presented changes, seconded by Marois and carried unanimously.

Introduction – McNally introduced Interim CEO/Administrator Dave Hautamaki. Hautamaki gave a review of his work history.

Chairman Report – McNally thanked Foundation President Deb Jackson for the article she wrote in the record eagle on the history and benefits of the Pavilions. McNally also acknowledged staff for all of their hard work through the last month and to Lindsey Dood for stepping in as acting CEO during the search for the new interim CEO/Administrator.

Life Safety Code Survey – Coggins reviewed the Life Safety Code survey of eleven citations.

Coggins out 1:44pm

Department of Licensing and Regulatory Affairs – Annual Survey – Packard reviewed the annual survey of sixteen citations. Marois asked Andrews what the BOC would like to see

regarding the survey to stay informed. Andrews suggested a small summary explaining the severity and where to find the full description.

Andrews out 2:20pm

The Board requested for a summary of the survey to be provided to the BOC by their first meeting in November.

Census Update – Dood shared that he is working through responses on each admission referrals with Hautamaki.

Packard out 2:44pm

Staffing Update – Dood updated the board that the reduction for all fifteen full time equivalent employees have been completed. Marois stated she wanted to make clear that no direct care staff were let go.

Cottage Update – Dood reviewed four residents have discharged from the cottages due to the rate changes and services. Six more are planning to move out and five more are considering moving. Discussed.

Budget Development Process 2024 – Dood asked of the board for some guidance of what they would like to see on the Budget for 2024. Marois requested a comparison by category. The Board discussed more detail for their review.

Draft Operational Score Card – Dood stated he wasn't able to provide a handout yet as stated on the agenda but shared that the score card will be impacting the financial statements. The score card will be provided to the BOC ad hoc committee meeting on October 16th for first review.

Resolution 2023-3 Authorized Representative – McNally reviewed a resolution to change the authority to sign for Grand Traverse Pavilions for daily operations. Motion was made by LaPointe to approve Resolution 2023-3 as presented authorizing Interim CEO/Administrator David Hautamaki as the authorized power with full authority to sign paperwork on behalf of the Board for daily operations of the Grand Traverse Pavilions. Motion seconded by Marois and carried unanimously.

Roll Call Vote: McNally-yes, LaPointe-yes, Marois-yes

Resolution 2023-4 Signing of Separation Agreement – McNally requested a resolution for the Board to authorize him as Board Chair, to sign a separation agreement with the former CEO/Administrator Rose Coleman, on behalf of the DHHS Board. Motion was made by Marois to authorize McNally to sign a separation agreement with former CEO/Administrator Rose Coleman, on behalf of the DHHS Board. Motion seconded by LaPointe and carried unanimously.

Grand Traverse Pavilions Announcements

- (1) Next Board Meeting October 26, 2023
- (2) Marois requested going back to meeting one meeting a month. The full board agreed however no meetings have been formally cancelled yet.

Second Public Comment

Claudia Bruce

Meeting adjourned at 3:12 pm

Signatures:

Cecil McNally – Chair
Grand Traverse County Department of Health and Human Services Board

Date: _____ Approved
 _____ Corrected and Approved

DRAFT

BIRCH RESIDENT COUNCIL MEETING
September 27, 2023

The Birch September 2023 meeting of the Grand Traverse Pavilions Resident Council was called to order at 3:00pm in the Birch Activity Room by Kari Belanger, CTRS.

All residents were welcomed.

The residents waived their right to a closed meeting.

The Lord's Prayer and the Pledge of Allegiance were recited.

Members present were introduced:

Seven residents attended

Staff members were introduced:

Kari Belanger, CTRS, Life Enrichment

Traci Williams, RN, ADON – Birch Pavilion

The August 2023 minutes were distributed to all in attendance on 09/26/2023, per prior resident suggestion and request; the minutes were also offered to everyone in attendance at the meeting held this day.

Old Business:

Kari provided the following follow-up from the August meeting:

- X carpet was deep cleaned. X window was washed on the inside.
- Traci met with X and X regarding the call lights and had good discussions.
- Traci & Sarah both met with X regarding her concerns of another resident yelling or moaning throughout the day and night.
- Name That Tune activity was held on 09/19/2023.
- Fall Color Drives are planned for October and Christmas Light Drives are planned for December 2023.

New Business:

Kari made the following announcements:

Special Event Activities for October

- Wednesday October 4: Music Sing-along with Tally & Bob Green – 10:30am – Multi-Purpose Room
- Thursday October 5: Donuts & Cartoons with GTP Kids – 10:30am – Cherry Activity Room
- Friday October 6: Catholic Mass with Father Joe – 11:00am – Multi-Purpose Room
- Monday October 9: Halloween Sign Painting – 3:00pm – Cherry Activity Room
- Tuesday October 17: On the Go! Root Beer & Coke Floats – 2:30pm – Hallways
- Wednesday October 18: Prayers & Message with Pastor Kent – 11:00am – Multi-Purpose Room
- Thursday October 19: Feather Duster Balloon Ball Fun with GTP Kids – Multi-Purpose Room

- Friday October 20: Pizza Hut Lunch Order-In – 12:30pm - Multi-Purpose Room
- Tuesday October 24: Pumpkin Decorating – 3:00pm – Cherry Activity Room
- Thursday October 26: Pumpkin Puffy Painting with GTP Kids – 10:30am – Multi-Purpose Room
- Friday October 27: Pumpkin Judging, Treats & showing of *It's The Great Pumpkin, Charlie Brown* – 10:00am – Aspen Main Dining Room & Multi-Purpose Room
- Friday October 27: Orange Soda Pumpkin Floats – 3:00pm – Birch Main Dining Room
- Saturday October 28: Bag Up Candy for Halloween – 2:00pm – Cherry Activity Room
- Monday October 30: Decorate Cookies for Halloween – 3:00pm – Cherry Activity Room
- Tuesday October 31: Halloween Snacks & Movie – 10:30am – Multi-Purpose Room
- Tuesday October 31: GTP Kids Halloween Trick-o-Treat – 3:00pm-5:00pm – Main Street Hallways

Outings to sign-up for:

Tuesday October 10: Fall Color Drive (*resident suggested, X, in August 2023*); Board bus at 2:00pm, return approximately 4:30pm

Thursday October 12: Fall Color Drive; Board bus at 10:00am, return approximately 12:30pm

Friday October 13: Fall Color Drive; Board bus at 10:00am, return approximately 12:30pm

Wednesday October 18: Lunch & Ice Cream at Dairy Queen (*resident suggested, X, in August 2023*); Board bus at 11:00am, return approximately 2:30pm

Friday October 27: Shopping at Merchandise Outlet (*resident suggested, X, in August 2023*); Board bus at 2:00pm, return approximately 4:30pm

Residents present at the meeting signed up for the outing of their choosing as well as an alternate outing if they desired.

Fall Themed Clothes Days

Friday October 6 – Flannel Friday

Friday October 13 – Flannel Friday

Friday October 20 & Saturday October 21 – MSU / UofM

Friday October 27 – Halloween T-shirt

Tuesday October 31 – Halloween T-shirt / costume

Resident Group Interview Questions:

Kari discussed with the attending residents that are 12 resident rights that are reviewed during the group interview with the State Surveyors during our annual survey, and today we will be reviewing Building.

Building:

I would like to ask a few questions about the building, including both your bedroom and other rooms you use such as the dining room and activity rooms.

- Is the air temperature comfortable for you?

Residents at the meeting all said “yes.”

- Is there good air circulation or does it get stuffy in these rooms?

One resident present said, “Sometimes it is little stuffy not bad.”

- What do you think about the noise level here? During the day is it generally quiet or noisy? During the night is it generally quiet or noisy?

Two residents present said, “It is generally quiet during the day.” All residents present agreed and said, “It is quiet at night.”

- Do you have the right amount of lighting in your room to read or do whatever you want to do?

One resident said, “The light in my room is too bright at times.”

- How is the lighting in the dining room and activity rooms?

One resident said and others agreed with this resident, “It gets to bright in the dining room at dinner time with the sunlight coming through the windows, even with the blinds closed.”

- Do you ever see insects or rodents in the building?

All residents present agreed and said, “No.”

- Is your call light put within reach in your room at all times?

All residents present agreed and said, “Yes.”

- How do staff respond to call lights?

All residents present nodded their heads ‘yes;’ no verbal responses were given.

1. Discussion regarding food temperature and receiving HS snacks.

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

X:

- It is good and plentiful. I am getting more than enough to eat with each of my meals.

X:

- I loved the clam chowder soup. Other soups are too thin or not thick enough like they should be.

- I like the scrambled eggs with no ham, and the thinner and crispier bacon is better than the thick bacon in my opinion.

X:

- The vegetable soup is good with or without a good hamburger or beef in it.

X:

- I would like to see and have carrots and peas mixed together on the menu.

2. Discussion regarding the cleanliness of the facility and laundry being returned promptly.

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

All residents present did not have verbalize any comments, suggestions or concerns.

3. Discussion regarding room temperature.

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- Please see comment in the topic of the Resident Group Interview Questions – Building.

4. Discussion regarding nursing care.

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

X:

- I am always satisfied.

X:

- They check on me during the day and at night which is good, I like that.

X:

- They are good. They help me with my coffee, I just wish we had a Starbucks here.

5. Discussion regarding call lights being answered in a timely manner.

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

X:

- It is good.

X:

- I don't need it.

X:

- I'm very satisfied.

X:

- There are times were we just have to wait our turn.

6. Discussion regarding receiving showers as needed/as requested.

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

X:

- If you want or need a second shower, all you have to do is ask.

X and X both said:

- Mine is good.

X:

- All is good, and my shower was fixed and no more issues. Thank you.

7. Discussion regarding the nighttime noise level on Birch Pavilion.

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- Please see comment in the topic of the Resident Group Interview Questions – Building.

The floor was opened for additional comments:

X:

- I would like to make a soup for everyone to try. Could we have a day where we make soup for everyone to try?

Kari told X and all residents present that she would love to plan this activity with all of them to do in October or November. X replied, "Come and see me for recipes. I have some I can share with you."

The next Birch Resident Council meeting will be held on Wednesday October 25, 2023, at 3:00pm in the Birch Activity Room. Kari asked for a volunteer to read over and sign the September 2023 minutes, and no one volunteered or said they would like to do this. The Birch Resident Council Meeting was adjourned at 4:00pm by X, seconded by X.

Respectfully Submitted,

Kari Belanger, CTRS
Recreational Therapist

Traci Williams, RN
Birch Pavilion Assistant Director of Nursing

CHERRY RESIDENT COUNCIL MEETING
September 28, 2023

The Cherry September 2023 meeting of the Grand Traverse Pavilions Resident Council was called to order at 10:41am in the Cherry Activity Room by Kari Belanger, CTRS.

All residents were welcomed.

The residents waived their right to a closed meeting.

The Lord's Prayer and the Pledge of Allegiance were recited.

Members present were introduced:

9 residents attended

Staff members were introduced:

Kari Belanger, CTRS, Life Enrichment

Marta Pratt, RN, ADON – Cherry Pavilion

Emily Tyrrell, LLBSW – Cherry Pavilion Social Work

The August 2023 minutes were distributed to all in attendance on 09/27/2023 per prior resident suggestion and request; the minutes were also offered to everyone in attendance at the meeting held this day. X made a motion to accept the August 2023 minutes as written; X seconded the motion.

Old Business:

Kari provided the following follow-up:

- X suggestion of having Dominic Fortuna at the Concerts on the Lawn next summer was passed along to the Marketing/Public Relations team at the Pavilions.

New Business:

Special Event Activities for October

- Wednesday October 4: Music Sing-along with Tally & Bob Green – 10:30am – Multi-Purpose Room
- Thursday October 5: Donuts & Cartoons with GTP Kids – 10:30am – Cherry Activity Room
- Friday October 6: Catholic Mass with Father Joe – 11:00am – Multi-Purpose Room
- Monday October 9: Halloween Sign Painting – 3:00pm – Cherry Activity Room
- Tuesday October 17: On the Go! Root Beer & Coke Floats – 2:30pm – Hallways
- Wednesday October 18: Prayers & Message with Pastor Kent – 11:00am – Multi-Purpose Room
- Thursday October 19: Feather Duster Balloon Ball Fun with GTP Kids – Multi-Purpose Room
- Friday October 20: Pizza Hut Lunch Order-In – 12:30pm - Multi-Purpose Room
- Tuesday October 24: Pumpkin Decorating – 3:00pm – Cherry Activity Room

- Thursday October 26: Pumpkin Puffy Painting with GTP Kids – 10:30am – Multi-Purpose Room
- Friday October 27: Pumpkin Judging, Treats & showing of *It's The Great Pumpkin, Charlie Brown* – 10:00am – Aspen Main Dining Room & Multi-Purpose Room
- Friday October 27: Orange Soda Pumpkin Floats – 3:00pm – Birch Main Dining Room
- Saturday October 28: Bag Up Candy for Halloween – 2:00pm – Cherry Activity Room
- Monday October 30: Decorate Cookies for Halloween – 3:00pm – Cherry Activity Room
- Tuesday October 31: Halloween Snacks & Movie – 10:30am – Multi-Purpose Room
- Tuesday October 31: GTP Kids Halloween Trick-o-Treat – 3:00pm-5:00pm – Main Street Hallways

Outings to sign-up for:

Tuesday October 10: Fall Color Drive (*resident suggested, X, in August 2023*); Board bus at 2:00pm, return approximately 4:30pm

Thursday October 12: Fall Color Drive; Board bus at 10:00am, return approximately 12:30pm

Friday October 13: Fall Color Drive; Board bus at 10:00am, return approximately 12:30pm

Wednesday October 18: Lunch & Ice Cream at Dairy Queen (*resident suggested, X, in August 2023*); Board bus at 11:00am, return approximately 2:30pm

Friday October 27: Shopping at Merchandise Outlet (*resident suggested, X, in August 2023*); Board bus at 2:00pm, return approximately 4:30pm

Residents present at the meeting signed up for the outing of their choosing as well as an alternate outing if they desired.

Fall Themed Clothes Days

Friday October 6 – Flannel Friday

Friday October 13 – Flannel Friday

Friday October 20 & Saturday October 21 – MSU / UofM

Friday October 27 – Halloween T-shirt

Tuesday October 31 – Halloween T-shirt / costume

Resident Group Interview Questions:

Kari discussed with the attending residents that are 12 resident rights that are reviewed during the group interview with the State Surveyors during our annual survey, and today we will be reviewing Building.

Building:

I would like to ask a few questions about the building, including both your bedroom and other rooms you use such as the dining room and activity rooms.

- Is the air temperature comfortable for you?

All residents present said, "yes."

- Is there good air circulation or does it get stuffy in these rooms?

One resident said, "My room is always nice, never stuffy."

- What do you think about the noise level here? During the day is it generally quiet or noisy? During the night is it generally quiet or noisy?

All residents present agreed and said that it is quiet during the day and at night.

- Do you have the right amount of lighting in your room to read or do whatever you want to do?

All residents present said, "yes." One resident said, "I color a lot when I'm in my room. It is good."

- How is the lighting in the dining room and activity rooms?

All residents present said, "good."

- Do you ever see insects or rodents in the building?

One resident said, "Once a month the housekeeper squishes a spider in my room."

- Is your call light put within reach in your room at all times?

All residents present said, "yes."

- How do staff respond to call lights?

One resident said, "Depends on what time of day it is. If it's during a meal, it is going to be a long time." Another resident said, "Sometimes they answer it immediately, and sometimes it takes forever."

1. Discussion regarding food temperature and receiving HS snacks.

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

X:

- I haven't had a hot meal since I don't know when. It is still cold, and they aren't using the Styrofoam anymore. The soup is cold and tasteless too.
- They have been offering me snacks throughout the day. But I know other units come to our pantry and take snacks from us, then we don't have anything.
- I would like to have fresh grapes and apples for a snack.

X:

- The soup is cold, and the coffee is either really hot or really cold.
- I would like to have ice cream at night for a snack and many times I am told that it is not available. Why is that?

X:

- I would like to see dessert served with the dinner meal.
- The turkey, dressing and cranberry sauce meal was delicious.
- I am not being offered a snack at night.

X:

- I am getting things that I didn't order, and I'm not getting things that I did order. The coffee is medium warm, and the soup is cold.
- I would like to see an assortment of snacks like they used to offer us.

X:

- I'm a soup person, and the soups are brothy and tasteless.
- I would like to see fresh fruit offered as a snack.

X:

- They need to make the coffee stronger.

2. Discussion regarding the cleanliness of the facility and laundry being returned promptly.

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

X:

- Michelle (housekeeper) is doing great. She works really hard at keeping everything nice and clean.

X:

- Laundry is a pain in the ass. They tore up 2 pairs of shorts, and a t-shirt was torn in half, and they didn't repair any of it.

X:

- Another pair of my pants came back to me bleached from this time we were in isolation. Why does that happen?

Marta and Emily to meet with X and X individually regarding their laundry concerns and will provide follow-up.

3. Discussion regarding room temperature.

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- Please see comment in the topic of the Resident Group Interview Questions – Building.

4. Discussion regarding nursing care.

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

X:

- Some of the nurses are in such a hurry that they don't take the time to talk or visit with me.

- I would like to clone Beth my CNA; she is so good to me.

X:

- Tara and Krissie are wonderful!

5. Discussion regarding call lights being answered in a timely manner.

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- Please see comment in the topic of the Resident Group Interview Questions – Building.

6. Discussion regarding receiving showers as needed/as requested.

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

All residents present nodded their heads yes, and a couple of residents commented “good.”

7. Discussion regarding the nighttime noise level on Cherry Pavilion.

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- Please see comment in the topic of the Resident Group Interview Questions – Building.

The floor was opened for additional comments:

X: Can the staff shut the bathroom door at night? The light is so bright and it wakes me up.

X suggested: lunch at China Fair

X suggested: The Butterfly House next summer.

The next Cherry Resident Council meeting will be held on Thursday October 26, 2023, at 10:30am in the Cherry Activity Room. Kari asked for a volunteer to read over and sign the September 2023 minutes, and X said that she would do this. The Cherry Resident Council Meeting was adjourned at 11:25am by X, seconded by X.

Respectfully Submitted,

Kari Belanger, CTRS
Recreational Therapist

X, Cherry Pavilion Resident

Marta Pratt, RN
Cherry Pavilion Assistant Director of Nursing

DOGWOOD RESIDENT COUNCIL MEETING
September 27, 2023

The Dogwood September 2023 meeting of the Grand Traverse Pavilions Resident Council was called to order at 10:50 am in the Sunroom by Cindi Pobuda, Dogwood Social Worker.

All residents were welcomed.

The residents waived their right to a closed meeting.

The Lord's Prayer and the Pledge of Allegiance were recited.

Members who were present were introduced:

Seven residents attended

Staff members were introduced:

Cindi Pobuda, LBSW – Dogwood Pavilion Social Work

Linda Burton, CTRS, Life Enrichment

Naomi Rode, RN, ADON – Dogwood Pavilion

The August 2023 minutes were distributed to all in attendance and reviewed. X made a motion to accept the August 2023 minutes as written; X seconded the motion.

Old Business: None.

New Business:

Linda made the following announcements:

Special Event Activities for October

- Wednesday October 4: Music Sing-along with Tally & Bob Green – 10:30am – Multi-Purpose Room
- Thursday October 5: Donuts & Cartoons with GTP Kids – 10:30am – Cherry Activity Room
- Friday October 6: Catholic Mass with Father Joe – 11:00am – Multi-Purpose Room
- Monday October 9: Halloween Sign Painting – 3:00pm – Cherry Activity Room
- Tuesday October 17: On the Go! Root Beer & Coke Floats – 2:30pm – Hallways
- Wednesday October 18: Prayers & Message with Pastor Kent – 11:00am – Multi-Purpose Room
- Thursday October 19: Feather Duster Balloon Ball Fun with GTP Kids – Multi-Purpose Room
- Friday October 20: Pizza Hut Lunch Order-In – 12:30pm - Multi-Purpose Room
- Tuesday October 24: Pumpkin Decorating – 3:00pm – Cherry Activity Room
- Thursday October 26: Pumpkin Puffy Painting with GTP Kids – 10:30am – Multi-Purpose Room
- Friday October 27: Pumpkin Judging, Treats & showing of *It's The Great Pumpkin, Charlie Brown* – 10:00am – Aspen Main Dining Room & Multi-Purpose Room

- Friday October 27: Orange Soda Pumpkin Floats – 3:00pm – Birch Main Dining Room
- Saturday October 28: Bag Up Candy for Halloween – 2:00pm – Cherry Activity Room
- Monday October 30: Decorate Cookies for Halloween – 3:00pm – Cherry Activity Room
- Tuesday October 31: Halloween Snacks & Movie – 10:30am – Multi-Purpose Room
- Tuesday October 31: GTP Kids Halloween Trick-o-Treat – 3:00pm-5:00pm – Main Street Hallways

Outings to sign-up for:

Tuesday October 10: Fall Color Drive

Board bus at 2:00pm, return approximately 4:30pm

Thursday October 12: Fall Color Drive

Board bus at 10:00am, return approximately 12:30pm

Friday October 13: Fall Color Drive

Board bus at 10:00am, return approximately 12:30pm

Wednesday October 18: Lunch & Ice Cream at Dairy Queen

Board bus at 11:00am, return approximately 2:30pm
(resident suggested, X, in August 2023)

Friday October 27: Shopping at Merchandise Outlet

Board bus at 2:00pm, return approximately 4:30pm
(resident suggested, X, in August 2023)

Fall Themed Clothes Days

Friday October 6 – Flannel Friday

Friday October 13 – Flannel Friday

Friday October 20 & Saturday October 21 – MSU / UofM

Friday October 27 – Halloween T-shirt

Tuesday October 31 – Halloween T-shirt / costume

Linda asked for ideas for future activities/outings. X suggested a Chinese food outing.

Resident Group Interview Questions:

Cindi discussed with the group that of the twelve resident rights that are reviewed in the group interview with the State Surveyors during our annual survey, today we will be reviewing the building.

Building:

X stated, “I would like to ask a few questions about the building, including both your bedroom and other rooms you use such as the dining room and activity rooms.”

- Is the air temperature comfortable for you? X and X said, "Yes." X said, "Too warm."
- Is there good air circulation or does it get stuffy in these rooms? X said, "Stuffy." X said, "Okay."
- What do you think about the noise level here? During the day is it generally quiet or noisy? During the night is it generally quiet or noisy? X and X said it is quiet both morning and night.
- Do you have the right amount of lighting in your room to read or do whatever you want to do? X and X both said, "Yes."
- How is the lighting in the dining room and activity rooms? X said, "Excellent." X said, "Sometimes too bright."
- Do you ever see insects or rodents in the building? X and X said, "No."
- Is your call light always put within reach in your room? X, X, and X said, "Yes." X said, "Yes, or she gets it herself."
- How do staff respond to call lights? X said, "It can get close waiting for the bathroom. I need patience." X said he waits too long to go to the bathroom.

1. Discussion regarding food temperature and receiving HS snacks.

The floor was opened for residents to respond regarding food temperature:

- X said, "Warm enough." X said, "Okay." X said, "Good most of the time." X noted it should be better now that we are out of isolation and are not being served on disposables.

The floor was opened for residents to respond regarding bedtime snacks:

- X said, "Not always." X said, "Yes." X states, "I have my own stash." X wants a wider variety of snacks.

2. Discussion regarding the cleanliness of the facility and laundry being returned promptly.

The floor was opened for residents to respond to the cleanliness of the facility: All residents said, "Yes."

The floor was opened for residents to respond to the laundry being returned promptly:

- X and X said, "Yes." X noted she has been missing a glove for her hand for a few days. Staff will look for it.

3. Discussion regarding room temperature.

- The question was already answered.

4. Discussion regarding nursing care.

The floor was opened for residents to respond to whether the nurses are taking good care of you.

- All said, "Yes."

5. Discussion regarding call lights being answered in a timely manner.

- The question was already answered.

6. Discussion regarding receiving showers as needed/as requested.

The floor was opened for residents to respond:

- All said, "Yes."

7. Discussion regarding the nighttime noise level on Dogwood Pavilion.

The question was already answered.

The floor was opened for additional comments: None.

The next Dogwood Resident Council meeting will be held on October 25, 2023, at 10:45am in the Dogwood Sunroom. Cindi asked for a volunteer to read over and sign the September 2023 minutes, and X said that she would do this. The Dogwood Resident Council Meeting was adjourned at 11:36am by Diane, seconded by X.

Respectfully Submitted,

Linda Burton, CTRS
Recreational Therapist

Cindi Pobuda, LBSW
Dogwood Pavilion Social Work

Naomi Rode, RN
Dogwood Assistant Director of Nursing

X,
Dogwood Pavilion Resident

ELM RESIDENT COUNCIL MEETING
September 28, 2023

The Elm September 2023 meeting of the Grand Traverse Pavilions Resident Council was called to order at 10:30am in the Elm Activity Room by Linda Burton.

Members interviewed were:

Ten residents attended

Staff members were introduced:

Cindi Pobuda, LBSW – Elm Pavilion Social Work

Linda Burton, CTRS, Life Enrichment

New Business:

Linda made the following announcements:

Special Event Activities for October

- Wednesday October 4: Music Sing-along with Tally & Bob Green – 10:30am – Multi-Purpose Room
- Thursday October 5: Donuts & Cartoons with GTP Kids – 10:30am – Cherry Activity Room
- Friday October 6: Catholic Mass with Father Joe – 11:00am – Multi-Purpose Room
- Monday October 9: Halloween Sign Painting – 3:00pm – Cherry Activity Room
- Tuesday October 17: On the Go! Root Beer & Coke Floats – 2:30pm – Hallways
- Wednesday October 18: Prayers & Message with Pastor Kent – 11:00am – Multi-Purpose Room
- Thursday October 19: Feather Duster Balloon Ball Fun with GTP Kids – Multi-Purpose Room
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- Tuesday October 24: Pumpkin Decorating – 3:00pm – Cherry Activity Room
- Thursday October 26: Pumpkin Puffy Painting with GTP Kids – 10:30am – Multi-Purpose Room
- Friday October 27: Pumpkin Judging, Treats & showing of *It's The Great Pumpkin, Charlie Brown* – 10:00am – Aspen Main Dining Room & Multi-Purpose Room
- Friday October 27: Orange Soda Pumpkin Floats – 3:00pm – Birch Main Dining Room
- Saturday October 28: Bag Up Candy for Halloween – 2:00pm – Cherry Activity Room
- Monday October 30: Decorate Cookies for Halloween – 3:00pm – Cherry Activity Room
- Tuesday October 31: Halloween Snacks & Movie – 10:30am – Multi-Purpose Room
- Tuesday October 31: GTP Kids Halloween Trick-o-Treat – 3:00pm-5:00pm – Main Street Hallways

Outings to sign-up for:

Tuesday October 10: Fall Color Drive

Board bus at 2:00pm, return approximately 4:30pm

Thursday October 12: Fall Color Drive

Board bus at 10:00am, return approximately 12:30pm

Friday October 13: Fall Color Drive

Board bus at 10:00am, return approximately 12:30pm

Wednesday October 18: Lunch & Ice Cream at Dairy Queen

Board bus at 11:00am, return approximately 2:30pm
(resident suggested, X, in August 2023)

Friday October 27: Shopping at Merchandise Outlet

Board bus at 2:00pm, return approximately 4:30pm
(resident suggested, X, in August 2023)

Fall Themed Clothes Days

Friday October 6 – Flannel Friday

Friday October 13 – Flannel Friday

Friday October 20 & Saturday October 21 – MSU / UofM

Friday October 27 – Halloween T-shirt

Tuesday October 31 – Halloween T-shirt / costume

Residents were asked for ideas for future activities:

No ideas were mentioned.

Resident Group Interview Questions:

1. Asked the residents, “If you need help, do the staff come to help you?” X and X said, “Yes.” X said, “Yeah.” X said, “If I need help, yes.”
2. Asked the residents if they were being offered an evening snack. X said, “Yes.” X and X said, “No.”
3. Asked the residents if the staff treat them with respect. X, X, and X said, “Yes.”
4. Asked the residents if the food is good here. X said, “I don’t eat here much.” X said, “75-80%.” X said, “Haven’t been here long, it’s okay.” X said, “Not here for the summer months, has to wait.”
5. Asked the residents if their rooms are clean. X said, “I clean, they don’t.” Dorothy and X said, “Yes.”

6. Asked the residents if their clothes came back from the laundry clean. X and X said, "Yes."

7. Asked the residents if the temperature in their rooms was comfortable. X said, "Yes." X said, "Okay." X said, "It's chilly around the windowsill." X will let maintenance know.

8. Asked the residents if they had enough to do. X and X said, "Yes." X said, "I think so. X said, "We have a nice variety of activities."

9. Asked the residents if there is anything we could do to make things better. X said, "Be considerate of your children and grandchildren. A lot of nice people."

The floor was opened for additional comments:

No other concerns or complaints were noted. The meeting adjourned at 11:05am.

Respectfully Submitted,

Linda Burton , CTRS
Recreational Therapist

Cindi Pobuda, LBSW
Elm Pavilion Social Work

Grand Traverse Pavilions
Quarterly Overtime Rolling Calendar Lookback

Department	1st Qtr 2023		2nd Qtr 2023		3rd Qtr 2023		4th Qtr 2022	
Administration	\$ 95.07	0.04%	\$ 306.35	0.16%	\$ 126.77	0.07%	\$ 166.52	0.28%
Adult Day Services	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
Child Day Care	\$ 223.27	0.41%	\$ 886.06	1.92%	\$ 598.66	1.30%	\$ 666.35	0.17%
CNA	\$ 43,405.40	3.85%	\$25,398.55	2.47%	\$ 37,997.32	3.69%	\$ 41,733.97	8.01%
CNA Training	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
Marketing/Foundation	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
Cottages	\$ 17,866.28	4.35%	\$12,238.84	2.48%	\$ 11,916.94	2.42%	\$ 15,864.83	4.96%
Diversional Therapy	\$ 1,407.89	1.45%	\$ 817.12	0.96%	\$ 1,359.08	1.60%	\$ 2,472.21	2.94%
Financial Mgt.	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%
Housekeeping	\$ 12,371.27	6.87%	\$ 7,873.76	4.89%	\$ 9,874.17	6.14%	\$ 4,940.64	10.95%
Human Resources	\$ 57.57	0.08%	\$ 44.08	0.07%	\$ 35.27	0.06%	\$ 278.82	0.05%
Human Services	\$ -	0.00%	\$ 22.88	0.05%	\$ 547.41	1.13%	\$ 43.41	0.12%
Laundry	\$ 4,699.24	6.42%	\$ 2,164.39	2.90%	\$ 2,060.82	2.76%	\$ 3,191.14	12.36%
LPN	\$ 9,053.98	3.33%	\$ 7,077.04	2.89%	\$ 16,240.14	6.63%	\$ 10,691.19	4.68%
Maintenance	\$ 6,704.67	3.41%	\$ 6,187.72	3.96%	\$ 5,703.83	3.65%	\$ 7,284.02	7.51%
Nursing Administration	\$ 3,667.34	0.74%	\$ 3,596.28	0.85%	\$ 2,846.26	0.67%	\$ 1,465.88	0.13%
RN	\$ 15,749.31	2.98%	\$18,934.60	4.01%	\$ 26,888.34	5.70%	\$ 15,372.63	3.30%
Therapies - PT, OT	\$ 983.87	0.35%	\$ 746.26	0.28%	\$ 5,475.91	2.08%	\$ 18.78	0.07%
Totals	\$116,285.16		\$86,293.93		\$121,670.92		\$104,190.39	
% of payroll		3.64%		2.21%		3.06%		2.63%

Grand Traverse Pavilions Foundation
BALANCE SHEET
SEPTEMBER 30, 2023

6

Assets		
Unrestricted Assets-Cash		
General Cash	11,158.86	
Grand Event	32,720.34	
Concert On The Lawn	52,641.42	
Board Advised Fund	6,801.00	
Activities	3,949.34	
Adult Day Unit	1,136.72	
Memorials	20,666.79	
Total Unrestricted Cash		129,074.47
Restricted Assets-Cash		
Lights of Love	6,550.00	
Campus Beautification	37,498.68	
Caregiver Conference	2,541.10	
Grants	10,008.08	
Gwen Rauch Memorial Emp Cancer	14,232.29	
Adult Day Services Fund	1,764.58	
Cottages	500.00	
Wellness Center Fund	4,958.98	
Total Restricted Cash		78,053.71
Total Cash-Restricted and Unrestricted		207,128.18
Restricted Assets-Investments		
Employee Education Endowment F	58,654.76	
Pet Care Endowment Fund	52,883.94	
Benevolent Endowment Fund	1,740,078.46	
Total Restricted Assets-Investments		1,851,617.16
Pledges Receivable		42,834.18
Total Assets		2,101,579.52
Liabilities and Equity		
Liabilities		
Accounts Payable	791.28	
Total Liabilities		791.28
Equity		
Retained Earnings	2,118,121.38	
Retained Earnings-Current Year	(17,333.14)	
Total Equity		2,100,788.24
Total Liabilities and Equity		2,101,579.52

Grand Traverse Pavilions Foundation
INCOME STATEMENT

FOR THE NINE PERIODS ENDED SEPTEMBER 30, 2023

	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL
Revenue		
Donation Inc - Annual Campaign	42,834.18	117,045.61
Donation Inc - Concert On The	1,016.50	11,924.41
Donation Inc - Gwen Rauch Mem	.00	630.00
Donation Inc - Activities	800.00	1,480.00
Donation Inc - Benevolent	.00	16,630.00
Donation Inc - Cottages	.00	500.00
Donation Inc - Wellness Center	.00	131.31
Donation Inc - (Unrestricted)	449.50	1,974.50
Sponsorship Inc - Concert On T	1,100.00	21,099.00
Concession Sales - Concert On	619.00	11,153.80
Grant Income	.00	4,000.00
	46,819.18	186,568.63
TOTAL Revenue	46,819.18	186,568.63
Gross Profit	46,819.18	186,568.63
Operating Expense		
Programming Exp.-General	4,992.37	4,992.37
Programming Exp-Employee Cance	.00	750.00
Programming Exp - Sp Proj Misc	.00	12,800.00
Programming Exp.-Campus Beauti	8,233.88	8,233.88
Programming Exp - Emp Edu	7,261.28	9,457.08
Programming Exp. - Canine Fund	5,670.00	5,670.00
Programming Exp.-Sr. Housing S	106,099.86	221,745.54
Food/Tent Rental-Concert on La	.00	2,130.00
Advertising - Concert On The L	.00	945.00
Financial Statement Audit	.00	6,750.00
Investment Advisory Fees	787.82	7,160.12
Charge Card Discount Fee	95.64	862.89
Entertainment - Concert On The	.00	7,750.00
Sound - Concert On The Lawn	.00	3,400.00
Misc Expense - Concert on the	286.28	1,676.28
	133,427.13	294,323.16
TOTAL Operating Expense	133,427.13	294,323.16
Net Income from Operations	(86,607.95)	(107,754.53)
Other Income and Expense		
Investment Income (Loss)		
Unrealized Gains (Losses)	(61,424.55)	47,239.60
Interest and Dividend Income	4,588.23	56,113.07
Unrealized Losses	.00	(12,931.28)
	(56,836.32)	90,421.39
TOTAL Investment Income (Loss)	(56,836.32)	90,421.39
TOTAL Other Income and Expense	(56,836.32)	90,421.39
Earnings before Income Tax	(143,444.27)	(17,333.14)
Net Income (Loss)	(143,444.27)	(17,333.14)



October 20, 2023

Rose Coleman, MSN, RN-BC, NHA, QCP, CDON
CEO/Administrator
Grand Traverse County
1000 Pavilions Circle
Traverse City, MI 49684-3098

Joint Commission ID #: 598201
Memory Care Certification
Accreditation Activity: Evidence of Standards Compliance
Certification Expiration Date: 6/17/2026

Dear Ms. Coleman:

The Joint Commission is pleased to certify your organization for Memory Care Certification.

This certification cycle is effective beginning June 17, 2023, and is customarily valid for up to 36 months. Please note, The Joint Commission reserves the right to shorten the duration of the cycle.

Should you wish to promote your certification decision, please view the information listed under the 'Publicity Kit' link located on your secure extranet site, The Joint Commission Connect.

The Joint Commission has updated your certification decision on Quality Check®.

Sincerely,

Ken Grubbs, DNP, MBA, RN
Executive Vice President and Chief Nursing Officer
Division of Accreditation and Certification Operations



October 20, 2023

Rose Coleman, MSN, RN-BC, NHA, QCP, CDON
CEO/Administrator
Grand Traverse County
1000 Pavilions Circle
Traverse City, MI 49684-3098

Joint Commission ID #: 598201
Program: Nursing Care Center Accreditation
Accreditation Activity: Evidence of Standards Compliance
Accreditation Activity Completed: 10/20/2023

Dear Ms. Coleman:

The Joint Commission is pleased to grant your organization an accreditation decision of Accredited for all services surveyed under the applicable manual(s) noted below:

Comprehensive Accreditation Manual for Nursing Care Center

This accreditation cycle is effective beginning June 17, 2023, and is customarily valid for up to 36 months. Please note, The Joint Commission reserves the right to shorten the duration of the cycle.

Should you wish to promote your accreditation decision, please view the information listed under the 'Publicity Kit' link located on your secure extranet site, The Joint Commission Connect.

The Joint Commission will update your accreditation decision on Quality Check®.

Congratulations on your achievement.

Sincerely,

Ken Grubbs, DNP, MBA, RN
Executive Vice President and Chief Nursing Officer
Division of Accreditation and Certification Operations



October 20, 2023

Rose Coleman, MSN, RN-BC, NHA, QCP, CDON
CEO/Administrator
Grand Traverse County
1000 Pavilions Circle
Traverse City, MI 49684-3098

Joint Commission ID #: 598201
Post-Acute Care
Accreditation Activity: Evidence of Standards Compliance
Certification Expiration Date: 6/17/2026

Dear Ms. Coleman:

The Joint Commission is pleased to certify your organization for Post-Acute Care.

This certification cycle is effective beginning June 17, 2023, and is customarily valid for up to 36 months. Please note, The Joint Commission reserves the right to shorten the duration of the cycle.

Should you wish to promote your certification decision, please view the information listed under the 'Publicity Kit' link located on your secure extranet site, The Joint Commission Connect.

The Joint Commission has updated your certification decision on Quality Check®.

Sincerely,

Ken Grubbs, DNP, MBA, RN
Executive Vice President and Chief Nursing Officer
Division of Accreditation and Certification Operations



Final Accreditation Report

**Grand Traverse County
1000 Pavilions Circle
Traverse City, MI 49684-3098**

**Organization Identification Number: 598201
Evidence of Standards Compliance Submitted: 10/20/2023**

**ESC Programs Reviewed
Nursing Care Center
Memory Care Certification
Post-Acute Care**

The Joint Commission Table of Contents

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Nursing Care Center

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- Requirements for Improvement (RFI) Summary

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- Standards/Elements of Performance (EP) Language

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The Joint Commission Executive Summary

Program	Submit Date	Event Outcome	Follow-up Activity	Follow-up Time Frame or Submission Due Date
Nursing Care Center	10/20/2023	No Requirements for Improvement	None	None
Memory Care Certification	10/20/2023	No Requirements for Improvement	None	None
Post-Acute Care	10/20/2023	No Requirements for Improvement	None	None

**The Joint Commission
Requirements for Improvement Summary**

Program: Nursing Care Center

Standard	Level of Compliance
PC.02.01.03	Compliant

The Joint Commission
Appendix
Standard and EP Text

Program: Nursing Care Center

Standard	EP	Certification Option	Standard Text	EP & Addendum Text
PC.02.01.03	1		The organization provides care, treatment, and services in accordance with orders or prescriptions, as required by law and regulation.	Orders are obtained from a physician or other authorized individual, in accordance with law and regulation and professional practice acts, before care, treatment, and services are provided. Note: For information on the credentialing process for physicians, refer to Standard HR.02.01.04.



Grand Traverse Pavilions

A COMMUNITY CARING FOR GENERATIONS

October 23, 2023

TO: Grand Traverse County Department of Health and Human Services Board

FROM: David Hautamaki
CEO/Administrator

RE: September Report

Throughout the month of September we had 48 admissions/re-admissions and 51 discharges. Two Rehab resident transferred upstairs for long term care.

The Wellness Center saw the following patients this month: Medicare A: 34; Medicare Advantage Skilled: 23; Medicare B: Outpatient: 43; Medicare B: Inpatient: 32; Medicare Advantage B: Outpatient 13; Inpatient 13 ;Private Insurance: Outpatient: 21; Private Insurance: Inpatient:1; Work compensation: Outpatient: 0; Private pay: Outpatient: 1; Private pay: Inpatient: 0.

On September 1, The Wellness center transitioned from MyUnity to NetHealth Electronic Medical Records Software.

For the cottages, in the month of September there was 1 admission, 2 in-house transfers, and 2 discharges.

Kari Belanger and Linda Burton, Recreational Therapists, completed a total of 40 video chats over FaceTime or Google Duo.

Burton attended the 2023 Fall Conference for the Michigan Association of Activity Professions (MAAP) on 09/21-09/22/2023 at the Deer Lake Banquet Center in Clarkston, Michigan.

Activities and special events that occurred in September included: Happy Hour; making & enjoying French fries and cinnamon roll bites (both using an air fryer); enjoying fresh/local Honeycrisp apples and caramel dip; playing various card games and Bingo; resident council meetings; Rosary and live streaming of various local church services; bird care; listening to and enjoying the piano talents of musician John Denner; music & fun with the GTP Daycare Kids; getting outdoors while the weather was still cooperating; weeding/watering the flower beds; and watching movies, classic TV shows, college and NFL football games.

During the month of September residents enjoyed outings to Turtle Creek Casino for gambling and lunch at Culvers. The shopping trip to the Dollar Tree did not take place due to lack of interest, and the shopping at Walmart outing was moved to October as we had residents recovering from feeling ill.

The Concerts on the Lawn series concluded in September on Thursday 09/14 with Rebooted, featuring Judy Harrison. The weather was definitely on the cool side the evening of this performance which deterred many residents from going outside; only 14 residents attended.

Resident Council meetings were held on September 27 and 28 respectively.

Recruitment is underway for the following open positions: CNAs; Universal Workers; Occupational Therapist and Childcare.

Seven employees were hired in September: 3 Environmental Speech Language Pathologist. We received 41 applications in September.

In September we began a workforce reduction and realignment.

In September, one employee referral was received.

There was 1 new and no renewed unemployment claims filed in September. We received confirmation of 1 successfully protested claim and were notified of 1 telephone hearing scheduled for September. No charges were applied to our account for the second quarter of 2023.

In the four weeks between August 27 – September 23, there were 188 CNA hours and 270 Recreational Therapist hours, and 23 Universal Worker hours worked in Activities.

On September 6, Murielle Garbarino, Habitat Management Specialist from Northwest Michigan Invasive Species Network, was at the Pavilions to treat the Japanese Knotweed that is growing in our exterior Aspen courtyard and near Willow cottage. Japanese Knotweed is an extremely fast growing invasive species that will kill native plants if not treated properly.

On September 7, Tim Coggins, Environmental Services Director and Cati Kujawski, Environmental Services Manager, met with Apryl Smith of the WorxHub, via a Teams meeting, to discuss our plans to go live with the new work order software.

On September 8, Coggins and Kujawski, met with the leadership from Northwest Education Services to discuss their students working here to teach them life skills in housekeeping, laundry, and cottage activities.

On September 11 and 12, Coggins and Kujawski met with Randy Davis and Chris Wendt, Fire Safety Inspectors for the state of Michigan, for our annual life safety survey. On September 12, Coggins, Kujawski, and Rose Coleman, CEO/Administrator, met with Davis and Wendt for the exit meeting for the life safety survey. There were some

concerns, noted, and we started the corrections on those concerns immediately. On September 27, Coggins received the 2567 report from the fire marshal with citations from the Emergency Preparedness and Life Safety surveys. There was a total of 11 citations. Of the 11 citations, 7 were either corrected or in process of correction by the time we received the survey.

On September 21, The ES department went live with the WorxHub work order software.

On September 27, Coggins met with Tim Sheahan of Hartford Steam Boiler, to perform the state boiler inspection on boilers at all three cottages. There were no issues with any of the boilers inspected.

On September 27, Coggins received the 2567 report from the fire marshal with citations from the Emergency Preparedness and Life Safety surveys. There was a total of 11 citations. Of the 11 citations, 7 were either corrected or in process of correction by the time we received the survey.

GRAND TRAVERSE PAVILIONS MEMORANDUM

Financial Operations Report
September 2023

Grand Traverse Pavilions Combined

General note—three income statements are included from the new general ledger system—One at a very summary level for the combined programs and one each for the Medical Care Facility and the Cottages with account level detail. A combined, detailed balance sheet is also included as of 9/30/2023 and as of 12/31/2022. The Medical Care Facility income statement includes per patient day amounts as well as current period and year to date dollar actual, budgeted and variance amounts. Still working with our vendor on an automated Statement of Cash Flows.

REVENUE:

The overall revenue for the Pavilions in September was \$5,273,933 resulting in a favorable budget variance of \$2,734,764. Revenue for September included estimated Medicaid reimbursement for the Medical Care facility from the rate reconciliation and the Certified Public Expenditures programs of \$2.5M based on updated estimates from Plante Moran and calculated reimbursement settlements from the State of Michigan. Interest income of \$711k related to the Employee retention credit was also recorded in September to match Plante Moran's calculations.

EXPENSES:

The total overall operating expenses for the Pavilions in September were \$2,568,030 resulting in an unfavorable variance to budget of \$34,165. Legal and professional fees of \$64,000 were recorded in September and included three months of invoices.

NET INCOME/LOSS:

There was net income of \$2,705,903 from the combined programs of the Pavilions in September resulting in a favorable budget variance of \$2,700,599. Year to date net income is \$637,533, a favorable variance of \$649,057

OPERATING CASH:

Total unassigned operating cash on hand at month-end was negative \$5,037,959. This is a net use (more spent than was collected) of \$1,799,004 for the month.

This compares to April's net use of \$712,087, May's net use of \$388,707, June's net use of \$1,162,110, July's net use of \$713,236 and August's net use of \$1,296,433

Medicaid payment plans for past liabilities of \$92,881 were made during the month.

There were three payroll dates in September. The final payroll of the month was \$673,000.

Other cash outlays were typical.

VOUCHERS:

Purchase orders, invoices, checks written, and supporting documentation reviewed for voucher numbers 5475-5482 for the month of September and were in order without exception.

Grand Traverse Medical Care

REVENUE:

The census for September averaged 140 residents which was fifteen below the budgeted census and four more than the prior month. Private pay census was eleven below budget, Medicare was fourteen above, Medicaid was eighteen below and Hospice was equal to the budgeted census. Total resident revenue was \$1,520,464 (excluding the rate adjustments) resulting in a \$23,352 unfavorable budget variance. The occupancy for September was 58% of licensed beds and 88.5% of available beds. Year to date occupancy is 85.77% of available beds.

Other revenue equaled \$3,431,822. YTD Other revenue exceeds budget by \$485k. The breakout of other revenue is set forth in the financial statements.

Total revenue is \$541,075 less than budget on a year-to-date basis.

EXPENSES:

Operating Expenses for the month equaled \$2,222,941 which was a favorable budget variance of \$16,996.

NET INCOME/LOSS:

Grand Traverse Medical Care produced net income of \$2,668,833 for the month, which resulted in a year-to-date favorable variance of \$715,459.

RECEIVABLES:

Total cash collected on accounts receivable in September for Grand Traverse Medical Care was \$1,152,942, a decrease of \$414,052 from the prior month and represented 76.9% of the prior month resident revenue. Medicare payments of

\$142,622 and Hospice payments of \$127,486 were delayed beyond month end. The conversion to the new billing system has taken some time and attention away from rebilling claims.

WELLNESS CENTER

This information will be updated after our new therapy software system is fully functional. Estimates were used in the preparation of the financial statements.

The Cottages

REVENUE:

Total revenue of \$343,047 generated a \$114,829 favorable variance to the budget and was driven by Foundation grants of \$106,100 recorded during the month. The average census for the Cottages-Assisted Living was 58 residents during the month (up one from the prior month and four below budget), representing 74% occupancy. There were no days of overnight respite provided during the month. Hawthorn Lofts-Independent Living average census was 0 residents per day for 0% occupancy (all three vacant as of the end of the month).

EXPENSES:

Expenses for September (before depreciation) were \$282,655, which was above the budgeted amount by \$51,427 for an unfavorable variance. Dietary costs represented \$49,043 of the variance.

NET INCOME/LOSS:

The program had a net income for the month of \$37,070 resulting in a favorable variance of \$63,530.

RECEIVABLES:

There is one problematic private account receivable totaling \$10,365. There is \$30,689 outstanding from the waiver programs. There is also \$53,911 outstanding from Pace North.

Unassigned Fund Balance

Approved 2023 Operating Budget	\$ 30.8M
Unassigned Fund Balance Target Percentage	20%
Unassigned Fund Balance Target Amount	\$6.2M
Current Unassigned Fund Balance* ** *** ****	(\$5.1M)
Current Fund Balance as a percentage of Operating Budget	(17%)
Amount Available Above/ (Below) Target	(\$11.3) M

*Fund balance is different from a cash balance as it includes other assets and is net of current liabilities. Those items do not generally change significantly so we are reporting here on the cash balance amount. The policy requires a review of the actual fund balance annually.

****Excludes \$6.832M receivable (including interest) from the Internal Revenue Service for the Employee Retention Credit—audit completed with favorable determination and manager approval. IRS General Counsel's office declined to review. Auditor referred to processing for payment.**

*****Also excludes for the year ending 12/31/22 a \$2.9M estimated receivable from the Medicaid rate settlement process due from the State of Michigan. 80% of that is anticipated after our request to rebill all Medicaid claims from 10/1/21 through 9/30/23 is approved and those claims are actually rebilled and approved. Likely in December 2023 for \$2.3M. The balance in the spring of 2025.**

******Also excludes \$3.713M estimated receivable from Medicaid rates and CPE for 2023 and 2021. These amounts should be paid in the fall of 2024 and spring of 2026.**

Total amounts due from the IRS and MDHHS total \$13.5M.

Grand Traverse Pavilions
Summary Income Statement 09-30-2023

	CURRENT PERIOD Actual	CURRENT PERIOD Budget	CURRENT PERIOD Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance
TOTAL Service Revenue	1,758,839	1,778,884	20,045	15,156,114	16,171,629	1,015,515
TOTAL Other Revenue	3,515,094	760,284	-2,754,809	7,557,979	6,861,601	-696,378
Total Revenue	5,273,933	2,539,169	-2,734,764	22,714,093	23,033,230	319,137
TOTAL Salaries & Wages	1,360,019	1,454,310	94,291	12,304,235	13,233,805	929,570
TOTAL Benefits	385,897	378,550	-7,347	3,025,470	3,431,514	406,044
TOTAL Other Operating Expenses	696,013	570,985	-125,029	5,611,956	5,209,255	-402,702
TOTAL Interest Expense	30,159	32,500	2,341	271,433	292,500	21,067
TOTAL Depreciation	95,941	97,520	1,579	863,465	877,680	14,215
Total Operating Expenses	2,568,030	2,533,865	-34,165	22,076,560	23,044,754	968,194
Net Operating Income	2,705,903	5,304	-2,700,599	637,533	-11,523	-649,057

Grand Traverse Pavilions - SNF
Balance Sheet
As Of 9/30/2023

	CURRENT PERIOD	PREVIOUS YEAR
	Actual \$	Actual \$
Assets		
Current Assets		
Cash		
County Held Cash		
Cash - General	(5,037,959)	2,066,169
Cash - Deposits (Cottages)	0	124,360
Cash - Capital Improvements F	0	1,000,000
Cash - PACE Reserve	0	518,573
Cash - M.O.E.	2,798	16,452
TOTAL County Held Cash	(5,035,161)	3,725,554
Other Cash		
A/P Cash Clearing Account	7,309	6,493
Credit Card Bank	19,366	0
Cash - Resident Trust	14,676	14,676
Cash-Payroll	21,302	6,529
Cash - Advance Pay Funding Ac	31,012	21,327
TOTAL Other Cash	93,665	49,025
TOTAL Cash	(4,941,496)	3,774,579
Accounts Receivable		
A/R SNF Private Pay	451,006	541,494
A/R Cottages Private	108,327	96,218
A/R Child Care Private Pay	4,267	5,839
A/R SNF Medicare	449,204	698,539
A/R SNF Medicare B	45,804	573,706
A/R SNF Medicaid	895,130	812,910
A/R Cottages Medicaid Waiver	18,709	0
A/R SNF Private Insurance	60,748	44,310
A/R Cottages Private Insurance	22,924	0
A/R SNF Hospice - Medicaid	160,176	147,565
A/R SNF Medicare Advantage	535,753	97,110
A/R OP Private Pay	86,750	35,907
A/R Med B-Outpatient	67,229	0
A/R SNF Private Insurance	(6,648)	0
A/R OP Medicare Advantage	66,952	0
A/R Med A Coins from Priv	7,200	96,301
A/R Med B Coins from Priv	16,716	0
AR Med A Coins from MA	400	0
AR Med B Coins from MA	1,759	0
A/R QMI Assessment	0	(109,162)
A/R Medicaid PPA	7,401	0
A/R Medicaid Waiver PPA	(16,639)	0
AR Med A Co Ins From Ins	17,600	0
Med B Coins from Ins	(1,218)	0
TOTAL Accounts Receivable	2,999,549	3,040,736
Allowance for Doubtful Accounts		
Allowance for Doubtful Accts.	(278,516)	(1,250,000)
TOTAL Allowance for Doubtful Accounts	(278,516)	(1,250,000)
Other Receivables		
Due from PACE North	1,261,676	1,189,349
Interest Receivable	9,000	0
Retention Credit Receivable	6,832,232	6,100,000
Due from Foundation	144,727	0
Medicaid Cost Settlement Rec.	2,341,024	1,293,488
TOTAL Other Receivables	10,588,660	8,582,837
Inventory		
Inventory - Office	16,614	16,614
Inventory - Housekeeping	9,082	9,082
Inventory - Maintenance	27,733	27,733
Inventory - Nursing	69,502	69,502
Inventory - Dietary	57,373	0
TOTAL Inventory	180,304	122,931
Prepaid Expenses		
TOTAL Prepaid Expenses	0	0
Other Current Assets		
Prepaid Expenses	303,215	32,194

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Grand Traverse Pavilions - SNF
Balance Sheet
As Of 9/30/2023

Facility #

Page # 2

	CURRENT PERIOD	PREVIOUS YEAR
	Actual \$	Actual \$
Other Current Assets (con't)		
Prepaid Insurance - General	13,613	5,880
Prepaid Insurance - Work Comp.	15,058	0
TOTAL Other Current Assets	331,886	38,074
TOTAL Current Assets	8,880,386	14,309,157
Non-Current Assets		
Property & Equipment		
Land		
Land	1,820,550	1,820,550
TOTAL Land	1,820,550	1,820,550
SNF Building & Improvements		
Land Improvements	1,392,596	1,392,596
Buildings	20,602,814	20,602,814
Parking Structure	1,631,123	1,631,123
Building Improvements	4,193,110	3,980,821
Bldg Imprvmt-Wellness Center	1,149,750	1,149,750
TOTAL SNF Building & Improvements	28,969,393	28,757,104
SNF Equipment		
Equipment	383,089	383,089
Equipment - Wellness Center	70,410	70,410
Equipment - Office	856,198	816,698
Equipment - Nursing	561,172	561,172
Equipment - Dietary	287,605	257,902
Equipment - Furniture	118,890	111,390
Equipment - Maintenance	367,460	367,460
Equipment - Vehicle	345,089	345,089
TOTAL SNF Equipment	2,989,913	2,913,211
Cottage Buildings and Improvements		
Buildings - Cottages	9,128,782	9,128,782
Bldg. Improvements-Cottages	1,269,217	1,237,743
TOTAL Cottage Buildings and Improvements	10,397,999	10,366,524
Cottage Equipment		
Equipment - Cottages	462,847	462,847
TOTAL Cottage Equipment	462,847	462,847
Accumulated Depreciation		
Accum Depr- Land Improvement	(1,286,120)	(1,271,775)
Accum Depr - Building	(13,818,366)	(13,471,872)
Accum Depr - Bldg Cottages	(5,007,867)	(4,836,703)
Accum Depr - Parking Structure	(1,647,434)	(1,598,501)
Accum Depr - Bldg. Improvement	(2,628,064)	(2,517,110)
Accum Depr-Cott Bldg Imprv	(731,220)	(692,488)
Accum. Depr. - Wellness Center	(632,645)	(608,762)
Accum Depr - Equipment	(383,089)	(383,089)
Accum Depr - Equip-Cottages	(415,536)	(407,282)
Accum Depr-Equip-Wellness Ctr	(60,646)	(58,846)
Accum Depr - Office	(759,638)	(738,905)
Accum Depr - Nursing Equip	(366,815)	(329,576)
Accum. Depr - Dietary Equip	(170,059)	(157,685)
Accum Depr - Furniture	(85,264)	(79,307)
Accum Depr - Maintenance Equip	(215,783)	(201,075)
Accum Depr - Vehicles	(301,862)	(293,968)
TOTAL Accumulated Depreciation	(28,510,409)	(27,646,944)
TOTAL Property & Equipment	16,130,293	16,673,292
Other Non Current Assets		
Medicaid Settlements Rec	4,313,346	0
Deferred Outflows-Pension Plan	6,243,789	6,243,789
TOTAL Other Non Current Assets	10,557,135	6,243,789
TOTAL Non-Current Assets	26,687,428	22,917,081
TOTAL Assets	35,567,814	37,226,238
Liabilities & Equity		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	403,966	641,642
TOTAL Accounts Payable	403,966	641,642

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Grand Traverse Pavilions - SNF
Balance Sheet
As Of 9/30/2023

Facility #

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	CURRENT PERIOD	PREVIOUS YEAR
	Actual \$	Actual \$
Accrued Expenses		
MERS Payable	135,476	124,209
Accrued Workers'Comp. Liab.	42,799	42,799
Salary & Wages Payable	356,079	803,195
Accrued FICA Payable	4,977	0
Longevity Pay Payable	213,480	0
Provider Tax Liabilities:MA	0	278,644
M.O.E. Payable	7,500	8,109
Accrued Expenses	206,124	1,850
Resident Trust Fund Liabiliti	14,676	14,676
Liabilities - Deposit Cottages	122,042	124,360
Accrued ETO	583,516	705,870
HSA Payable	3,925	725
Vision Insurance Payable	(53)	0
AFLAC Insurance Payable	(169)	0
Retiree Insurance Payable	25	(1,358)
OPEB Payable	190,798	190,798
COBRA Insurance Payable	(1,440)	0
Garnishments Payable	447	0
Medical Spending Account Liab	(1,405)	0
Misc Payroll W/H Payable	145	0
Unum Payable	79	0
TOTAL Accrued Expenses	1,879,020	2,293,877
Other Current Liabilities		
Current Portion of Bonds Paya	700,000	700,000
Interest Payable	61,031	129,115
Medicare Cost Settle. Payable	148,819	397,510
Medicaid Cost Settle. Payable	1,036,106	1,667,636
Deferred Revenue - SNF	15,000	15,000
TOTAL Other Current Liabilities	1,960,956	2,909,261
TOTAL Current Liabilities	4,243,942	5,844,780
Non-Current Liabilities		
Long-Term Liabilities		
Net Pension Liabilities		
Pension Bonds (Non-Union) Iss	5,814,318	5,814,318
Pension Bonds (Union) Issued	4,715,000	9,595,000
Bonds Payable-Series 2017 Haw	4,410,000	0
Def Los on Adv Refund-'17	1,610,000	1,840,000
	(47,178)	(52,058)
TOTAL Long-Term Liabilities	16,502,140	17,197,260
Other Non-Current Liabilities		
Deferred Inflows-Pension Plan	140,016	140,016
Deferred Inflow-OPEB	1,015,658	1,015,658
TOTAL Other Non-Current Liabilities	1,155,674	1,155,674
TOTAL Non-Current Liabilities	17,657,814	18,352,934
TOTAL Liabilities	21,901,756	24,197,714
Equity		
Equity		
RETAINED EARNINGS - PRIOR	12,901,984	12,901,984
Contributed Capital	126,540	126,540
TOTAL Equity	13,028,524	13,028,524
Net Income (Loss)	637,533	0
TOTAL Equity	13,666,058	13,028,524
TOTAL Liabilities & Equity	35,567,814	37,226,238

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Grand Traverse Pavilions - SNF
SNF Income Statement
 9/1/2023 to 9/30/2023

Facility #

Page # 1

Include Adjustment Periods: NO Include Closing Periods: NO

	CURRENT PERIOD						YEAR TO DATE					
	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
SNF Resident Revenue												
Inpatient Revenue												
Medicare												
Medicare Part A												
Revenue - Room & Board - Med A	116,205	88,800	(27,405)	370.08	370.00	(0.08)	1,313,525	808,080	(505,445)	370.01	370.00	(0.01)
Med Supplies Medicare Part A	257	800	543	0.82	3.33	2.52	10,665	7,200	(3,465)	3.00	3.30	0.29
Revenue - Pharmacy - M/C A	0	10,000	10,000	0.00	41.67	41.67	176,404	90,000	(86,404)	49.69	41.21	(8.48)
Revenue - Lab - Medicare A	0	700	700	0.00	2.92	2.92	4,567	6,300	1,733	1.29	2.88	1.60
Revenue - Oxygen - Medicare A	0	0	0	0.00	0.00	0.00	2,020	0	(2,020)	0.57	0.00	(0.57)
Radiology Medicare A	0	600	600	0.00	2.50	2.50	2,724	5,400	2,676	0.77	2.47	1.71
PT SNF Medicare A	28,805	25,000	(3,805)	91.74	104.17	12.43	325,205	225,000	(100,205)	91.61	103.02	11.41
OT SNF Medicare A	26,370	26,000	(370)	83.98	108.33	24.35	313,980	234,000	(79,980)	88.45	107.14	18.70
ST SNF Medicare A	17,310	7,000	(10,310)	55.13	29.17	(25.96)	110,384	63,000	(47,384)	31.09	28.85	(2.25)
Contractual Allow - Medicare A	(16,551)	(15,350)	1,201	(52.71)	(63.96)	(11.25)	(344,164)	(138,150)	206,014	(96.95)	(63.26)	33.69
TOTAL Medicare Part A	172,396	143,550	(28,846)	549.03	598.13	49.09	1,915,310	1,300,830	(614,480)	539.52	595.62	56.09
Medicare Advantage												
Rev Med Advantage-Room and Boa	126,270	0	(126,270)	729.88	-	-	126,270	0	(126,270)	729.88	-	-
Med Supplies Medicare Advantag	768	0	(768)	4.44	-	-	768	0	(768)	4.44	-	-
PT SNF Medicare Advantage	34,000	0	(34,000)	196.53	-	-	34,000	0	(34,000)	196.53	-	-
OT SNF Medicare Advantage	31,605	0	(31,605)	182.69	-	-	31,605	0	(31,605)	182.69	-	-
ST SNF Medicare Advantage	6,405	0	(6,405)	37.02	-	-	6,405	0	(6,405)	37.02	-	-
Contractual Allow - Medicare	(11,509)	0	11,509	(66.52)	-	-	(11,509)	0	11,509	(66.52)	-	-
TOTAL Medicare Advantage	187,539	0	(187,539)	1,084.04	-	-	187,539	0	(187,539)	1,084.04	-	-
Part B												
PT SNF Medicare B	7,060	12,000	4,940	1.68	2.58	0.90	188,555	108,000	(80,555)	5.10	2.55	(2.54)
OT SNF Medicare B	4,895	7,500	2,605	1.17	1.61	0.45	126,050	67,500	(58,550)	3.41	1.60	(1.81)
ST SNF Medicare B	9,330	5,000	(4,330)	2.22	1.08	(1.15)	72,578	45,000	(27,578)	1.96	1.06	(0.90)
Contractual Allow - Medicare B	(8,656)	(35,750)	(27,094)	(2.06)	(7.69)	(5.63)	(351,399)	(321,750)	29,649	(9.50)	(7.60)	1.89
TOTAL Part B	12,629	(11,250)	(23,879)	3.01	(2.42)	(5.43)	35,784	(101,250)	(137,034)	0.97	(2.39)	(3.36)
TOTAL Medicare	372,564	132,300	(240,264)	88.79	28.45	(60.34)	2,138,633	1,199,580	(939,053)	57.80	28.35	(29.46)
Medicaid												
Revenue - Room & Board - Mcaid	1,089,370	1,262,873	173,503	259.62	271.59	11.96	8,656,715	11,492,141	2,835,426	233.98	271.59	37.61
Med Supplies Medicaid	6,386	10,000	3,614	1.52	2.15	0.63	83,909	90,000	6,091	2.27	2.13	(0.14)
Revenue - Oxygen - Medicaid	0	1,000	1,000	0.00	0.22	0.22	9,255	9,000	(255)	0.25	0.21	(0.04)
PT SNF Medicaid	860	0	(860)	0.20	0.00	(0.20)	860	0	(860)	0.02	0.00	(0.02)
OT SNF Medicaid	1,890	0	(1,890)	0.45	0.00	(0.45)	1,890	0	(1,890)	0.05	0.00	(0.05)
ST SNF Medicaid	3,080	0	(3,080)	0.73	0.00	(0.73)	3,080	0	(3,080)	0.08	0.00	(0.08)
Contractual Allow - Medicaid	(303,361)	(264,952)	38,409	(72.30)	(56.98)	15.32	(1,901,846)	(2,411,060)	(509,215)	(51.40)	(56.98)	(5.57)
Maintenance Of Effort	(6,941)	(9,282)	(2,341)	(1.65)	(2.00)	(0.34)	(59,872)	(84,464)	(24,592)	(1.62)	(2.00)	(0.38)
TOTAL Medicaid	791,284	999,639	208,355	188.58	214.98	26.40	6,793,992	9,095,616	2,301,624	183.63	214.95	31.32
Hospice												
Revenue - Rm & Bd - Hospice-MA	140,380	58,027	(82,353)	33.46	12.48	(20.98)	1,395,338	528,049	(867,289)	37.71	12.48	(25.23)
Med Supplies Hospice/Medicaid	710	0	(710)	0.17	0.00	(0.17)	710	0	(710)	0.02	0.00	(0.02)
ST SNF Hospice	405	0	(405)	0.10	0.00	(0.10)	405	0	(405)	0.01	0.00	(0.01)
Contractual Allow - Hospice MA	(26,673)	0	26,673	(6.36)	0.00	6.36	(100,831)	0	100,831	(2.73)	0.00	2.73
TOTAL Hospice	114,822	58,027	(56,794)	27.36	12.48	(14.89)	1,295,622	528,049	(767,573)	35.02	12.48	(22.54)

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	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
Private Pay												
Revenue - Room & Board - Pvt	153,962	311,100	157,138	228.77	370.36	141.59	2,252,457	2,831,010	578,553	375.72	370.36	(5.37)
Revenue-Room & Board Priv Ins	17,794	0	(17,794)	26.44	0.00	(26.44)	17,794	0	(17,794)	2.97	0.00	(2.97)
Bed Hold SNF Private	0	2,000	2,000	0.00	2.38	2.38	28,595	18,000	(10,595)	4.77	2.35	(2.42)
Med Supplies Private Pay	238	1,250	1,012	0.35	1.49	1.13	14,747	11,250	(3,497)	2.46	1.47	(0.99)
Med Supplies Private Insurance	2	0	(2)	0.00	0.00	0.00	2	0	(2)	0.00	0.00	0.00
Revenue - Pharmacy - Private	0	0	0	0.00	0.00	0.00	363	0	(363)	0.06	0.00	(0.06)
Revenue - Oxygen - Private	0	250	250	0.00	0.30	0.30	2,036	2,250	214	0.34	0.29	(0.05)
PT SNF Private Pay	0	500	500	0.00	0.60	0.60	12,305	4,500	(7,805)	2.05	0.59	(1.46)
PT SNF Private Insurance	1,835	0	(1,835)	2.73	0.00	(2.73)	1,835	0	(1,835)	0.31	0.00	(0.31)
OT SNF Private Pay	0	1,000	1,000	0.00	1.19	1.19	12,500	9,000	(3,500)	2.09	1.18	(0.91)
OT SNF Private Insurance	1,960	0	(1,960)	2.91	0.00	(2.91)	1,960	0	(1,960)	0.33	0.00	(0.33)
ST SNF Private Pay	0	250	250	0.00	0.30	0.30	5,460	2,250	(3,210)	0.91	0.29	(0.62)
Refunds Due-Clearing	13,868	0	(13,868)	20.61	0.00	(20.61)	13,868	0	(13,868)	2.31	0.00	(2.31)
Disc - Early Pay/PvtInsContra	(820)	(16,800)	(15,980)	(1.22)	(20.00)	(18.78)	(108,830)	(152,880)	(44,050)	(18.15)	(20.00)	(1.85)
Contractual Allow - Other Ins	(15,637)	(3,200)	12,437	(23.23)	(3.81)	19.43	(54,685)	(28,800)	25,885	(9.12)	(3.77)	5.35
TOTAL Private Pay	173,203	296,350	123,147	257.36	352.80	95.44	2,200,407	2,696,580	496,173	367.04	352.77	(14.27)
TOTAL Inpatient Revenue	1,451,872	1,486,316	34,444	346.01	319.64	(26.38)	12,428,654	13,519,826	1,091,171	335.93	319.50	(16.42)
Outpatient												
Physical Therapy												
PT OP Private Pay	0	0	0	0.00	0.00	0.00	2,265	0	(2,265)	0.06	0.00	(0.06)
PT OP Medicare B	40,000	42,500	2,500	9.53	9.14	(0.39)	383,755	382,500	(1,255)	10.37	9.04	(1.33)
PT OP Private Insurance	0	8,000	8,000	0.00	1.72	1.72	102,420	72,000	(30,420)	2.77	1.70	(1.07)
PT OP Med Adv	7,830	0	(7,830)	1.87	0.00	(1.87)	7,830	0	(7,830)	0.21	0.00	(0.21)
TOTAL Physical Therapy	47,830	50,500	2,670	11.40	10.86	(0.54)	496,270	454,500	(41,770)	13.41	10.74	(2.67)
Occupational Therapy												
OT OP Private	0	0	0	0.00	0.00	0.00	1,245	0	(1,245)	0.03	0.00	(0.03)
OT OP Part B	1,200	1,500	300	0.29	0.32	0.04	12,605	13,500	895	0.34	0.32	(0.02)
OT OP Medicare Advantage	5,580	0	(5,580)	1.33	0.00	(1.33)	5,580	0	(5,580)	0.15	0.00	(0.15)
TOTAL Occupational Therapy	6,780	1,500	(5,280)	1.62	0.32	(1.29)	19,430	13,500	(5,930)	0.53	0.32	(0.21)
Speech Therapy												
ST OP Medicare B	2,500	3,000	500	0.60	0.65	0.05	25,840	27,000	1,160	0.70	0.64	(0.06)
ST OP Medicare Advantage	7,455	0	(7,455)	1.78	0.00	(1.78)	7,455	0	(7,455)	0.20	0.00	(0.20)
TOTAL Speech Therapy	9,955	3,000	(6,955)	2.37	0.65	(1.73)	33,295	27,000	(6,295)	0.90	0.64	(0.26)
Wellness												
Wellness Center Aftercare	2,627	1,500	(1,127)	0.63	0.32	(0.30)	22,124	13,500	(8,624)	0.60	0.32	(0.28)
Wellness Center Classes	1,400	1,000	(400)	0.33	0.22	(0.12)	11,792	9,000	(2,792)	0.32	0.21	(0.11)
TOTAL Wellness	4,027	2,500	(1,527)	0.96	0.54	(0.42)	33,916	22,500	(11,416)	0.92	0.53	(0.38)
TOTAL Outpatient	68,592	57,500	(11,092)	16.35	12.37	(3.98)	582,911	517,500	(65,411)	15.76	12.23	(3.53)
TOTAL SNF Resident Revenue	1,520,464	1,543,816	23,352	362.36	332.00	(30.36)	13,011,566	14,037,326	1,025,760	351.68	331.73	(19.95)
SNF Other Revenue												
Revenue - Child Day Care	8,147	7,500	(647)	1.94	1.61	(0.33)	81,712	67,500	(14,211)	2.21	1.60	(0.61)
Childcare Lunches	333	250	(83)	0.08	0.05	(0.03)	3,121	2,250	(871)	0.08	0.05	(0.03)
Vending Machine Sales	(184)	0	184	(0.04)	0.00	0.04	1,422	0	(1,421)	0.04	0.00	(0.04)
Rental Income	0	250	250	0.00	0.05	0.05	1,798	2,250	452	0.05	0.05	0.00
Interest Income	713,455	1,000	(712,455)	170.03	0.22	(169.82)	721,497	9,000	(712,497)	19.50	0.21	(19.29)
DCW Wage Reimbursement	40,944	0	(40,944)	9.76	0.00	(9.76)	362,430	0	(362,430)	9.80	0.00	(9.80)
Copy Revenue	6	0	(6)	0.00	0.00	0.00	6	0	(6)	0.00	0.00	0.00

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	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
SNF Other Revenue (con't)												
Pace North Management Fees	7,500	7,500	0	1.79	1.61	(0.17)	67,500	67,500	0	1.82	1.60	(0.23)
Medicaid Settlement Revenue	2,533,911	0	(2,533,911)	603.89	0.00	(603.89)	5,383,911	0	(5,383,911)	145.52	0.00	(145.52)
Misc Income	13,516	640,879	627,363	3.22	137.82	134.60	144,475	5,767,911	5,623,436	3.90	136.31	132.40
Donation Income	0	20,833	20,833	0.00	4.48	4.48	0	187,500	187,500	0.00	4.43	4.43
QAS Income	156,944	190,422	33,478	37.40	40.95	3.55	1,216,946	1,732,840	515,895	32.89	40.95	8.06
QMI Income	36,231	31,000	(5,231)	8.63	6.67	(1.97)	326,549	279,000	(47,549)	8.83	6.59	(2.23)
Inter-Company Charges	21,400	21,400	0	5.10	4.60	(0.50)	192,600	192,600	0	5.21	4.55	(0.65)
Bad Debt Expenses	(7,500)	(7,500)	0	(1.79)	(1.61)	0.17	(67,500)	(67,500)	0	(1.82)	(1.60)	0.23
Provider Tax Expenses-QAS	(82,487)	(125,000)	(42,513)	(19.66)	(26.88)	(7.22)	(825,537)	(1,125,000)	(299,463)	(22.31)	(26.59)	(4.27)
Provider Tax Expenses-QMI	(10,394)	0	10,394	(2.48)	0.00	2.48	(10,394)	0	10,394	(0.28)	0.00	0.28
TOTAL SNF Other Revenue	3,431,822	788,534	(2,643,288)	817.88	169.58	(648.30)	7,600,535	7,115,851	(484,684)	205.43	168.16	(37.27)
Total Revenue	4,952,286	2,332,351	(2,619,935)	1,180.24	501.58	(563.43)	20,612,101	21,153,177	541,075	557.11	499.90	12.79
SNF Operating Expenses												
Nursing												
Nursing												
Salary & Wages - RN	158,595	198,163	39,567	37.80	42.62	4.82	1,563,862	1,803,279	239,417	42.27	42.62	0.35
Salary & Wages - LPN	102,155	59,772	(42,383)	24.35	12.85	(11.49)	823,785	543,925	(279,860)	22.27	12.85	(9.41)
Salary & Wages - CNA	329,637	449,649	120,011	78.56	96.70	18.14	3,169,387	4,091,804	922,417	85.66	96.70	11.03
Salary & Wages - UW SNF	7,449	11,160	3,711	1.78	2.40	0.62	167,387	101,554	(65,833)	4.52	2.40	(2.12)
Longevity - RN	725	2,822	2,097	0.17	0.61	0.43	6,525	25,677	19,152	0.18	0.61	0.43
Longevity - LPN	450	1,139	689	0.11	0.24	0.14	4,050	10,361	6,311	0.11	0.24	0.14
Longevity - CNA	1,625	7,486	5,861	0.39	1.61	1.22	14,625	68,119	53,494	0.40	1.61	1.21
FICA - Nursing	46,861	55,433	8,572	11.17	11.92	0.75	388,903	504,439	115,536	10.51	11.92	1.41
Workers Comp - Nursing	9,204	8,244	(960)	2.19	1.77	(0.42)	78,108	75,020	(3,088)	2.11	1.77	(0.34)
Unemployment Expenses	0	250	250	0.00	0.05	0.05	0	2,250	2,250	0.00	0.05	0.05
MERS DB - Nursing	25,871	35,533	9,662	6.17	7.64	1.48	232,841	319,796	86,956	6.29	7.56	1.26
MERS DC:Nursing	52,476	9,673	(42,804)	12.51	2.08	(10.43)	109,117	87,055	(22,062)	2.95	2.06	(0.89)
Health Ins - Nursing	61,101	70,910	9,810	14.56	15.25	0.69	590,056	645,282	55,225	15.95	15.25	(0.70)
Health Ins - Retirees Nursing	7,179	5,800	(1,379)	1.71	1.25	(0.46)	52,542	52,200	(342)	1.42	1.23	(0.19)
Dental Ins - Nursing	8,141	4,908	(3,233)	1.94	1.06	(0.88)	42,546	44,661	2,115	1.15	1.06	(0.09)
Uniforms - Nursing	0	500	500	0.00	0.11	0.11	7,159	4,500	(2,659)	0.19	0.11	(0.09)
Small Equipment	(1,430)	5,000	6,430	(0.34)	1.08	1.42	41,720	45,000	3,280	1.13	1.06	(0.06)
Nursing Supplies	23,087	18,750	(4,337)	5.50	4.03	(1.47)	144,571	168,750	24,179	3.91	3.99	0.08
Briefs	6,690	7,083	393	1.59	1.52	(0.07)	46,826	63,750	16,924	1.27	1.51	0.24
Stock Meds	3,467	2,250	(1,217)	0.83	0.48	(0.34)	14,977	20,250	5,273	0.40	0.48	0.07
Hep B Vaccine	0	500	500	0.00	0.11	0.11	0	4,500	4,500	0.00	0.11	0.11
Flu Vaccine	9,902	0	(9,902)	2.36	0.00	(2.36)	9,902	0	(9,902)	0.27	0.00	(0.27)
IV Supplies	18,002	2,500	(15,502)	4.29	0.54	(3.75)	33,942	22,500	(11,442)	0.92	0.53	(0.39)
Special Equipment Rental	185	0	(185)	0.04	0.00	(0.04)	1,575	0	(1,575)	0.04	0.00	(0.04)
Non-Legend Drugs	1,929	500	(1,429)	0.46	0.11	(0.35)	5,347	4,500	(847)	0.14	0.11	(0.04)
Professional Services - Medic	3,520	3,600	80	0.84	0.77	(0.06)	31,680	32,400	720	0.86	0.77	(0.09)
Agency Nurse Staffing	4,910	32,500	27,590	1.17	6.99	5.82	326,862	292,500	(34,362)	8.83	6.91	(1.92)
Building Repairs-Resident Roo	660	0	(660)	0.16	0.00	(0.16)	21,406	0	(21,406)	0.58	0.00	(0.58)
Equipment Repairs	10,628	1,500	(9,128)	2.53	0.32	(2.21)	20,472	13,500	(6,972)	0.55	0.32	(0.23)
Education & Training - Nursing	(1,562)	1,000	2,562	(0.37)	0.22	0.59	276	9,000	8,724	0.01	0.21	0.21
Med Waste:Nursing-Medical Care	0	3,000	3,000	0.00	0.65	0.65	14,907	27,000	12,093	0.40	0.64	0.24

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Nursing (con't)												
Resident Loss Replacement	0	100	100	0.00	0.02	0.02	109	900	791	0.00	0.02	0.02
TOTAL Nursing	891,457	999,722	108,266	212.45	214.99	2.54	7,965,461	9,084,471	1,119,009	215.29	214.69	(0.61)
Nurse Administration												
Salary & Wages - Nursing Admin	146,472	138,918	(7,554)	34.91	29.87	(5.03)	1,292,868	1,264,151	(28,716)	34.94	29.87	(5.07)
Longevity-Nursing Admin	1,115	2,585	1,470	0.27	0.56	0.29	10,035	23,526	13,491	0.27	0.56	0.28
FICA - Nursing Admin	11,219	10,825	(394)	2.67	2.33	(0.35)	130,137	98,507	(31,630)	3.52	2.33	(1.19)
Workers Comp - Nurse Admin	60	0	(60)	0.01	0.00	(0.01)	540	0	(540)	0.01	0.00	(0.01)
MERS DB - Nursing Admin	11,643	11,705	62	2.77	2.52	(0.26)	104,787	105,342	555	2.83	2.49	(0.34)
MERS DC: Nurse Administration	840	288	(552)	0.20	0.06	(0.14)	5,290	2,595	(2,695)	0.14	0.06	(0.08)
Nurse Admin Consulting	2,051	0	(2,051)	0.49	0.00	(0.49)	2,051	0	(2,051)	0.06	0.00	(0.06)
TOTAL Nurse Administration	173,399	164,321	(9,078)	41.32	35.34	(5.99)	1,545,709	1,494,122	(51,587)	41.78	35.31	(6.47)
TOTAL Nursing	1,064,856	1,164,043	99,187	253.78	250.33	(3.45)	9,511,170	10,578,593	1,067,423	257.07	250.00	(7.08)
Administrative												
Salary & Wages - Admin	92,744	69,671	(23,072)	22.10	14.98	(7.12)	657,057	634,008	(23,049)	17.76	14.98	(2.78)
Longevity - Admin	390	1,137	747	0.09	0.24	0.15	3,510	10,346	6,836	0.09	0.24	0.15
FICA - Admin	5,949	5,417	(532)	1.42	1.16	(0.25)	47,726	49,293	1,567	1.29	1.16	(0.13)
Workers Comp - Admin	40	100	60	0.01	0.02	0.01	360	900	540	0.01	0.02	0.01
MERS - Administration	8,495	8,644	149	2.02	1.86	(0.17)	82,932	77,796	(5,136)	2.24	1.84	(0.40)
MERS DC:Administration	583	624	41	0.14	0.13	0.00	13,740	5,615	(8,124)	0.37	0.13	(0.24)
Health Ins - Administration	7,952	8,059	106	1.90	1.73	(0.16)	69,522	73,333	3,811	1.88	1.73	(0.15)
Dental Ins - Administration	328	324	(4)	0.08	0.07	(0.01)	2,784	2,946	162	0.08	0.07	(0.01)
Small Equipment	0	417	417	0.00	0.09	0.09	0	3,750	3,750	0.00	0.09	0.09
Contract Services	129	4,000	3,871	0.03	0.86	0.83	28,716	36,000	7,284	0.78	0.85	0.07
Contract Svcs-Security	0	100	100	0.00	0.02	0.02	649	900	251	0.02	0.02	0.00
Professional Services - Admin	22,500	3,000	(19,500)	5.36	0.65	(4.72)	42,500	27,000	(15,500)	1.15	0.64	(0.51)
Community Education	0	360	360	0.00	0.08	0.08	0	3,240	3,240	0.00	0.08	0.08
Legal Consultants	41,220	3,000	(38,220)	9.82	0.65	(9.18)	189,100	27,000	(162,100)	5.11	0.64	(4.47)
Dues & Memberships	465	4,000	3,535	0.11	0.86	0.75	39,882	36,000	(3,882)	1.08	0.85	(0.23)
License & Fees	150	0	(150)	0.04	0.00	(0.04)	13,645	6,000	(7,645)	0.37	0.14	(0.23)
County Fees	0	0	0	0.00	0.00	0.00	4,102	4,000	(102)	0.11	0.09	(0.02)
Subscriptions	0	125	125	0.00	0.03	0.03	35	1,125	1,090	0.00	0.03	0.03
Education & Training - Admin	(590)	80	670	(0.14)	0.02	0.16	0	5,760	5,760	0.00	0.14	0.14
Board Meeting Expenses	0	0	0	0.00	0.00	0.00	25	0	(25)	0.00	0.00	0.00
Miscellaneous Expenses	85	125	40	0.02	0.03	0.01	36,980	1,125	(35,855)	1.00	0.03	(0.97)
TOTAL Administrative	180,440	109,182	(71,259)	43.00	23.48	(19.52)	1,233,266	1,006,137	(227,128)	33.33	23.78	(9.56)
Finance												
Salary & Wages - Financial Ma	41,478	30,701	(10,777)	9.89	6.60	(3.28)	279,920	279,376	(544)	7.57	6.60	(0.96)
Longevity - Financial Mgt	235	574	339	0.06	0.12	0.07	2,115	5,223	3,108	0.06	0.12	0.07
FICA - Fin Mgmt	2,877	2,393	(484)	0.69	0.51	(0.17)	22,700	21,772	(929)	0.61	0.51	(0.10)
Workers Comp - Fin Mgmt	15	16	1	0.00	0.00	0.00	135	150	15	0.00	0.00	0.00
MERS DB - Financial Management	2,029	2,223	194	0.48	0.48	(0.01)	18,264	20,011	1,746	0.49	0.47	(0.02)
MERS DC-Medical Care	137	0	(137)	0.03	0.00	(0.03)	137	0	(137)	0.00	0.00	0.00
MERS DC:Financial Management	229	278	49	0.05	0.06	0.01	2,083	2,498	415	0.06	0.06	0.00
Health Ins - Financial Mgmt	1,081	2,637	1,556	0.26	0.57	0.31	9,728	23,992	14,264	0.26	0.57	0.30
Dental Ins - Financial Mgmt	128	172	44	0.03	0.04	0.01	1,153	1,563	410	0.03	0.04	0.01
Office Supplies	1,409	1,500	91	0.34	0.32	(0.01)	10,443	13,500	3,057	0.28	0.32	0.04
Copy Supplies	1,262	500	(762)	0.30	0.11	(0.19)	5,654	4,500	(1,154)	0.15	0.11	(0.05)

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	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
Finance (con't)												
Computer Supplies	1,710	2,667	957	0.41	0.57	0.17	27,439	24,000	(3,439)	0.74	0.57	(0.17)
Postage	(582)	750	1,332	(0.14)	0.16	0.30	5,730	6,750	1,020	0.15	0.16	0.00
Small Equipment - IT	1,932	3,000	1,068	0.46	0.65	0.18	11,740	27,000	15,260	0.32	0.64	0.32
Audit Expenses	0	0	0	0.00	0.00	0.00	5,800	6,000	200	0.16	0.14	(0.01)
IT Consultants	1,993	3,000	1,007	0.48	0.65	0.17	25,425	27,000	1,575	0.69	0.64	(0.05)
Printing & Binding	1,064	1,000	(64)	0.25	0.22	(0.04)	4,445	9,000	4,555	0.12	0.21	0.09
Data Processing	5,492	5,000	(492)	1.31	1.08	(0.23)	33,421	45,000	11,579	0.90	1.06	0.16
Maintenance Agreements Softwa	45,442	23,000	(22,442)	10.83	4.95	(5.88)	267,382	207,000	(60,382)	7.23	4.89	(2.34)
Communication Equip Repairs	4,006	2,500	(1,506)	0.95	0.54	(0.42)	26,212	22,500	(3,712)	0.71	0.53	(0.18)
Education & Training - Fin Mgt	(2,423)	2,000	4,423	(0.58)	0.43	1.01	0	6,000	6,000	0.00	0.14	0.14
Travel - Mileage	0	10	10	0.00	0.00	0.00	155	90	(65)	0.00	0.00	0.00
Other Insurance	22,393	21,000	(1,393)	5.34	4.52	(0.82)	201,540	189,000	(12,540)	5.45	4.47	(0.98)
Telephone-Snf	5,539	5,000	(539)	1.32	1.08	(0.24)	55,156	45,000	(10,156)	1.49	1.06	(0.43)
Internet Meeting Services	0	250	250	0.00	0.05	0.05	0	2,250	2,250	0.00	0.05	0.05
Internet	6,048	0	(6,048)	1.44	0.00	(1.44)	6,048	0	(6,048)	0.16	0.00	(0.16)
Cellular Phone	0	1,667	1,666	0.00	0.36	0.36	19,797	15,000	(4,797)	0.54	0.35	(0.18)
Television - SNF	4,024	2,000	(2,024)	0.96	0.43	(0.53)	20,079	18,000	(2,079)	0.54	0.43	(0.12)
Bond Interest Expenses	25,416	27,500	2,084	6.06	5.91	(0.14)	228,747	247,500	18,753	6.18	5.85	(0.33)
Bank Charges	2,141	1,500	(641)	0.51	0.32	(0.19)	19,128	13,500	(5,628)	0.52	0.32	(0.20)
TOTAL Finance	175,076	142,836	(32,240)	41.72	30.72	(11.01)	1,310,575	1,283,175	(27,400)	35.42	30.32	(5.10)
Human Resources												
Salary & Wages - Human Resour	22,263	22,515	251	5.31	4.84	(0.46)	205,562	204,884	(678)	5.56	4.84	(0.71)
Longevity - Human Resources	230	573	343	0.05	0.12	0.07	2,070	5,212	3,142	0.06	0.12	0.07
FICA - Human Res	2,264	1,766	(498)	0.54	0.38	(0.16)	15,541	16,072	531	0.42	0.38	(0.04)
Workers Comp - Human Res	10	16	6	0.00	0.00	0.00	90	150	60	0.00	0.00	0.00
MERS DB - Human Resources	2,280	1,990	(291)	0.54	0.43	(0.12)	20,523	17,907	(2,616)	0.55	0.42	(0.13)
Health Ins - Human Resources	1,079	1,066	(13)	0.26	0.23	(0.03)	8,509	9,702	1,193	0.23	0.23	0.00
Dental Ins - Human Resources	174	152	(22)	0.04	0.03	(0.01)	1,567	1,383	(184)	0.04	0.03	(0.01)
Life Insurance	124	175	51	0.03	0.04	0.01	1,130	1,575	445	0.03	0.04	0.01
Employee Wellness Program	0	250	250	0.00	0.05	0.05	0	2,250	2,250	0.00	0.05	0.05
Employee Recogn	0	2,667	2,667	0.00	0.57	0.57	19,496	24,000	4,503	0.53	0.57	0.04
Other Fringe Benefit - Cobra	802	0	(802)	0.19	0.00	(0.19)	1,720	1,500	(220)	0.05	0.04	(0.01)
State Claims Tax	0	0	0	0.00	0.00	0.00	0	200	200	0.00	0.00	0.00
HSA Funding	(657)	0	657	(0.16)	0.00	0.16	(1,200)	0	1,200	(0.03)	0.00	0.03
Contract Services - HR	2,200	2,000	(200)	0.52	0.43	(0.09)	20,520	23,000	2,480	0.55	0.54	(0.01)
Employee Advertising/Recruiti	0	5,000	5,000	0.00	1.08	1.08	(768)	45,000	45,768	(0.02)	1.06	1.08
CNA Registry Fee	120	100	(20)	0.03	0.02	(0.01)	625	900	275	0.02	0.02	0.00
Testing Fees	125	1,500	1,375	0.03	0.32	0.29	20,450	13,500	(6,950)	0.55	0.32	(0.23)
Education & Training - Hum Res	(856)	0	856	(0.20)	0.00	0.20	0	1,800	1,800	0.00	0.04	0.04
TOTAL Human Resources	30,159	39,770	9,611	7.19	8.55	1.37	315,836	369,034	53,198	8.54	8.72	0.18
Community Relations and Volunteer Services												
Salary & Wages - Volunteer &	4,668	4,681	13	-	-	-	19,889	42,595	22,706	-	-	-
Longevity - Volunteer & Comm	0	87	87	-	-	-	0	780	780	-	-	-
FICA - Volunteer & Comm Rel	339	365	26	-	-	-	1,502	3,318	1,816	-	-	-
Workers Comp - Vol & Comm Rel	5	4	(1)	-	-	-	45	38	(7)	-	-	-
MERS DB - Volunteer & Comm Rel	787	0	(787)	-	-	-	7,082	0	(7,082)	-	-	-
MERS DC: Volunteer & Comm Rel	207	242	35	-	-	-	620	2,175	1,555	-	-	-

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	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
Community Relations and Volunteer Services (cont)												
Health Ins - Volunteer & Comm	0	540	540	-	-	-	0	4,864	4,864	-	-	-
Dental Ins - Volunteer and Co	0	36	36	-	-	-	0	324	324	-	-	-
Volunteer Recognition	0	125	125	-	-	-	0	1,125	1,125	-	-	-
Supplies - Volunteer	0	0	0	-	-	-	0	1,200	1,200	-	-	-
Dues & Memberships	0	0	0	-	-	-	0	300	300	-	-	-
TOTAL Community Relations and Volunteer Services	6,006	6,079	74	-	-	-	29,138	56,720	27,581	-	-	-
Maintenance												
Salary & Wages - ES	60,225	56,462	(3,763)	14.35	12.14	(2.21)	550,073	513,805	(36,268)	14.87	12.14	(2.73)
Longevity - Environmental Serv	330	1,163	833	0.08	0.25	0.17	2,970	10,579	7,609	0.08	0.25	0.17
FICA - Environ Serv	4,970	4,408	(562)	1.18	0.95	(0.24)	40,427	40,115	(312)	1.09	0.95	(0.14)
Workers Comp - Plant Ops	500	440	(60)	0.12	0.09	(0.02)	4,500	4,002	(498)	0.12	0.09	(0.03)
MERS DB - Env. Serv.	3,382	4,666	1,284	0.81	1.00	0.20	30,436	41,994	11,559	0.82	0.99	0.17
MERS DC:Environmental Services	473	200	(273)	0.11	0.04	(0.07)	1,911	1,803	(109)	0.05	0.04	(0.01)
Health Ins - Env Serv	5,106	7,088	1,982	1.22	1.52	0.31	55,481	64,502	9,021	1.50	1.52	0.02
Health Ins - Retirees - EVS	2,486	2,000	(486)	0.59	0.43	(0.16)	18,201	18,000	(201)	0.49	0.43	(0.07)
Dental Ins - Env Serv	287	411	123	0.07	0.09	0.02	2,925	3,737	811	0.08	0.09	0.01
Uniforms - Plant Ops	234	167	(68)	0.06	0.04	(0.02)	1,939	1,500	(439)	0.05	0.04	(0.02)
Supplies - Plant Ops	2,299	5,500	3,201	0.55	1.18	0.63	44,482	49,500	5,018	1.20	1.17	(0.03)
Small Equipment	3,164	3,750	586	0.75	0.81	0.05	39,636	33,750	(5,886)	1.07	0.80	(0.27)
Building Repairs	18,191	15,000	(3,191)	4.34	3.23	(1.11)	119,194	135,000	15,806	3.22	3.19	(0.03)
Equipment Repairs	6,515	5,000	(1,515)	1.55	1.08	(0.48)	36,076	45,000	8,924	0.98	1.06	0.09
Vehicle Repair	0	750	750	0.00	0.16	0.16	1,655	6,750	5,095	0.04	0.16	0.11
Elevator	0	0	0	0.00	0.00	0.00	1,785	11,000	9,215	0.05	0.26	0.21
Lawn, Tree and Brush Services	760	2,000	1,240	0.18	0.43	0.25	13,407	14,000	593	0.36	0.33	(0.03)
Snow Removal - Contract	0	0	0	0.00	0.00	0.00	17,830	10,500	(7,330)	0.48	0.25	(0.23)
Education & Training - ES	(669)	250	919	(0.16)	0.05	0.21	260	2,250	1,990	0.01	0.05	0.05
Vehicle Fuel	952	1,000	48	0.23	0.22	(0.01)	8,461	9,000	539	0.23	0.21	(0.02)
Parking Garage Expenses	1,404	1,700	297	0.33	0.37	0.03	14,451	15,300	849	0.39	0.36	(0.03)
Water	4,000	3,750	(250)	0.95	0.81	(0.15)	37,530	33,750	(3,780)	1.01	0.80	(0.22)
Sewer	5,000	750	(4,250)	1.19	0.16	(1.03)	52,770	6,750	(46,020)	1.43	0.16	(1.27)
Electric	26,238	18,500	(7,738)	6.25	3.98	(2.27)	227,535	166,500	(61,035)	6.15	3.93	(2.22)
Natural Gas	7,216	8,000	784	1.72	1.72	0.00	74,775	84,000	9,225	2.02	1.99	(0.04)
Refuse Disposal	3,052	2,750	(302)	0.73	0.59	(0.14)	25,995	25,750	(245)	0.70	0.61	(0.09)
TOTAL Maintenance	156,115	145,704	(10,411)	37.21	31.33	(5.87)	1,424,706	1,348,836	(75,870)	38.51	31.88	(6.63)
Housekeeping												
Salary & Wages - Housekeeping	56,176	61,353	5,177	13.39	13.19	(0.19)	519,145	558,314	39,168	14.03	13.19	(0.84)
Longevity - Housekeeping	875	1,427	552	0.21	0.31	0.10	7,875	12,989	5,114	0.21	0.31	0.09
FICA - Housekeeping	3,946	4,803	856	0.94	1.03	0.09	37,311	43,705	6,394	1.01	1.03	0.02
Workers Comp - Houskeeping	650	440	(210)	0.15	0.09	(0.06)	5,850	4,002	(1,848)	0.16	0.09	(0.06)
MERS DB - Housekeeping	1,137	2,998	1,861	0.27	0.64	0.37	10,883	26,980	16,097	0.29	0.64	0.34
MERS DC:Housekeeping	1,509	1,550	41	0.36	0.33	(0.03)	12,428	13,949	1,521	0.34	0.33	(0.01)
Health Ins - Housekeeping	6,149	7,493	1,344	1.47	1.61	0.15	50,391	68,186	17,795	1.36	1.61	0.25
Dental Ins - Housekeeping	396	498	101	0.09	0.11	0.01	3,675	4,527	852	0.10	0.11	0.01
Uniforms - Housekeeping	140	167	27	0.03	0.04	0.00	1,008	1,500	492	0.03	0.04	0.01
Supplies - Housekeeping	11,946	8,000	(3,946)	2.85	1.72	(1.13)	65,573	72,000	6,427	1.77	1.70	(0.07)
Contract Services-Hskpg	3,000	500	(2,500)	0.71	0.11	(0.61)	16,500	4,500	(12,000)	0.45	0.11	(0.34)
TOTAL Housekeeping	85,924	89,228	3,304	20.48	19.19	(1.29)	730,639	810,651	80,012	19.75	19.16	(0.59)

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	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
Laundry												
Salary & Wages - Laundry	28,428	27,533	(895)	6.77	5.92	(0.85)	239,815	250,547	10,732	6.48	5.92	(0.56)
Longevity - Laundry	200	765	565	0.05	0.16	0.12	1,800	6,962	5,162	0.05	0.16	0.12
FICA - Laundry	2,153	2,165	11	0.51	0.47	(0.05)	17,791	19,699	1,909	0.48	0.47	(0.02)
Workers Comp - Laundry	250	164	(86)	0.06	0.04	(0.02)	2,250	1,496	(754)	0.06	0.04	(0.03)
MERS DB - Laundry	1,310	2,028	718	0.31	0.44	0.12	11,791	18,252	6,461	0.32	0.43	0.11
MERS DC:Laundry	445	141	(304)	0.11	0.03	(0.08)	2,396	1,266	(1,130)	0.06	0.03	(0.03)
Health Ins - Laundry	3,243	3,731	489	0.77	0.80	0.03	25,855	33,956	8,102	0.70	0.80	0.10
Dental Ins - Laundry	216	249	33	0.05	0.05	0.00	1,802	2,264	462	0.05	0.05	0.00
Supplies - Laundry	7,160	4,100	(3,060)	1.71	0.88	(0.82)	39,664	37,400	(2,264)	1.07	0.88	(0.19)
Linen Replacements - Laundry	0	2,500	2,500	0.00	0.54	0.54	11,048	22,500	11,452	0.30	0.53	0.23
TOTAL Laundry	43,405	43,376	(29)	10.34	9.33	(1.02)	354,212	394,343	40,132	9.57	9.32	(0.25)
Dietary												
Small Equipment - Dietary	8,207	0	(8,207)	1.96	0.00	(1.96)	42,773	0	(42,773)	1.16	0.00	(1.16)
Contract Svcs-Dining	219,086	250,000	30,914	52.21	53.76	1.55	2,010,783	2,250,000	239,217	54.35	53.17	(1.18)
TOTAL Dietary	227,293	250,000	22,707	54.17	53.76	(0.41)	2,053,556	2,250,000	196,444	55.50	53.17	(2.33)
Therapy												
Salary & Wages - Therapy	112,788	93,764	(19,023)	26.88	20.16	(6.72)	874,239	853,254	(20,985)	23.63	20.16	(3.47)
Longevity-Therapy	400	1,395	995	0.10	0.30	0.20	3,600	12,691	9,091	0.10	0.30	0.20
FICA - Therapy	8,358	7,280	(1,078)	1.99	1.57	(0.43)	64,549	66,245	1,696	1.74	1.57	(0.18)
Workers Comp - Therapy	500	941	441	0.12	0.20	0.08	4,500	8,564	4,064	0.12	0.20	0.08
MERS DB - Therapy	6,848	5,675	(1,173)	1.63	1.22	(0.41)	61,634	51,077	(10,557)	1.67	1.21	(0.46)
MERS DC:Therapy	672	592	(79)	0.16	0.13	(0.03)	4,383	5,329	946	0.12	0.13	0.01
Health Ins - Therapy Services	5,552	5,410	(142)	1.32	1.16	(0.16)	41,493	49,229	7,736	1.12	1.16	0.04
Dental Ins - Therapy	318	389	71	0.08	0.08	0.01	3,012	3,539	526	0.08	0.08	0.00
Supplies - Therapy	204	500	296	0.05	0.11	0.06	3,635	4,500	865	0.10	0.11	0.01
Small Equipment - Therapy	0	500	500	0.00	0.11	0.11	734	4,500	3,766	0.02	0.11	0.09
Professional Service - Medica	0	500	500	0.00	0.11	0.11	2,507	4,500	1,993	0.07	0.11	0.04
Consultant - Therapy	4,630	2,500	(2,130)	1.10	0.54	(0.57)	38,927	22,500	(16,427)	1.05	0.53	(0.52)
Publications-Health & Wellness	0	50	50	0.00	0.01	0.01	209	450	241	0.01	0.01	0.00
Pool Maintenance	1,130	400	(730)	0.27	0.09	(0.18)	2,424	3,600	1,176	0.07	0.09	0.02
Dues & Memberships - Therapy	0	0	0	0.00	0.00	0.00	475	0	(475)	0.01	0.00	(0.01)
Education & Training - Therapy	0	750	750	0.00	0.16	0.16	0	6,750	6,750	0.00	0.16	0.16
Travel - Therapy	0	25	25	0.00	0.01	0.01	0	225	225	0.00	0.01	0.01
TOTAL Therapy	141,400	120,670	(20,729)	33.70	25.95	(7.75)	1,106,321	1,096,952	(9,369)	29.90	25.92	(3.98)
Ancillary												
Medical Supplies	4,796	4,000	(796)	1.14	0.86	(0.28)	24,141	36,000	11,859	0.65	0.85	0.20
Oxygen	3,091	2,500	(591)	0.74	0.54	(0.20)	27,630	22,500	(5,130)	0.75	0.53	(0.22)
Legend Drugs	20,446	10,000	(10,446)	4.87	2.15	(2.72)	179,348	90,000	(89,348)	4.85	2.13	(2.72)
Lab Services	1,648	700	(948)	0.39	0.15	(0.24)	5,546	6,300	754	0.15	0.15	0.00
Radiology Services	525	600	75	0.13	0.13	0.00	3,088	5,400	2,312	0.08	0.13	0.04
Misc Medical Services	519	1,000	481	0.12	0.22	0.09	1,226	9,000	7,774	0.03	0.21	0.18
TOTAL Ancillary	31,024	18,800	(12,224)	7.39	4.04	(3.35)	240,978	169,200	(71,778)	6.51	4.00	(2.51)
Diversional Therapy												
Salary & Wages - Life Enrichm	21,001	29,555	8,554	5.01	6.36	1.35	198,919	268,952	70,033	5.38	6.36	0.98
Longevity - Life Enrichment	515	918	403	0.12	0.20	0.07	4,635	8,350	3,715	0.13	0.20	0.07
FICA - Life Enrichment	2,077	2,331	254	0.50	0.50	0.01	19,994	21,214	1,220	0.54	0.50	(0.04)
Workers Comp - Life Enrichme	100	181	81	0.02	0.04	0.02	900	1,645	745	0.02	0.04	0.01

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Diversional Therapy (con't)												
MERS DB - Life Enrichment	512	2,728	2,216	0.12	0.59	0.46	4,610	24,550	19,941	0.12	0.58	0.46
MERS DC:Life Enrichment	654	0	(654)	0.16	0.00	(0.16)	654	0	(654)	0.02	0.00	(0.02)
Health Ins - Life Enrichment	3,243	3,243	0	0.77	0.70	(0.08)	29,185	29,185	0	0.79	0.69	(0.10)
Dental Ins - Life Enrichment	216	216	0	0.05	0.05	(0.01)	1,946	1,946	0	0.05	0.05	(0.01)
Supplies - Diversional Therapy	(648)	750	1,398	(0.15)	0.16	0.32	2,893	6,750	3,857	0.08	0.16	0.08
Activity Supplies - Eden	(4,042)	1,000	5,042	(0.96)	0.22	1.18	2,754	9,000	6,246	0.07	0.21	0.14
Educ. & Training- Activities	(81)	100	181	(0.02)	0.02	0.04	280	900	620	0.01	0.02	0.01
Special Functions	895	1,317	422	0.21	0.28	0.07	7,965	11,850	3,885	0.22	0.28	0.06
TOTAL Diversional Therapy	24,443	42,338	17,896	5.83	9.10	3.28	274,734	384,343	109,609	7.43	9.08	1.66
Human Services												
Salary & Wages - Human Serv	18,090	21,924	3,834	4.31	4.71	0.40	158,455	199,512	41,056	4.28	4.71	0.43
Longevity - Human Services	115	419	304	0.03	0.09	0.06	1,035	3,812	2,777	0.03	0.09	0.06
FICA - Human Serv	1,393	1,709	317	0.33	0.37	0.04	10,805	15,554	4,749	0.29	0.37	0.08
Workers Comp - Human Serv	20	16	(4)	0.00	0.00	0.00	180	150	(30)	0.00	0.00	0.00
MERS DB - Human Services	909	1,010	100	0.22	0.22	0.00	8,184	9,086	902	0.22	0.21	(0.01)
MERS DC:Human Services	0	539	539	0.00	0.12	0.12	3,571	4,849	1,278	0.10	0.11	0.02
Health Ins - Human Services	1,892	2,399	507	0.45	0.52	0.07	17,031	21,835	4,804	0.46	0.52	0.06
Dental Ins - Human Services	118	152	34	0.03	0.03	0.00	1,063	1,383	320	0.03	0.03	0.00
Consultant Services-Psych.	1,500	1,500	0	0.36	0.32	(0.03)	13,500	13,500	0	0.36	0.32	(0.05)
Education & Training - Hum Ser	(540)	250	790	(0.13)	0.05	0.18	0	2,250	2,250	0.00	0.05	0.05
TOTAL Human Services	23,498	29,919	6,421	5.60	6.43	0.83	213,824	271,931	58,107	5.78	6.43	0.65
Child Care												
CDC Wages-Supervisor	0	0	0	0.00	0.00	0.00	1,483	0	(1,483)	0.04	0.00	(0.04)
Salary & Wages - CC Asst. CDC	11,348	14,696	3,348	2.70	3.16	0.46	118,528	133,734	15,205	3.20	3.16	(0.04)
Salary & Wages - Facilitator	3,463	4,027	564	0.83	0.87	0.04	35,843	36,645	802	0.97	0.87	(0.10)
Longevity - Child Day Care	0	444	444	0.00	0.10	0.10	0	4,045	4,045	0.00	0.10	0.10
FICA - CDC	1,140	1,466	327	0.27	0.32	0.04	11,440	13,343	1,903	0.31	0.32	0.01
Workers Comp - CDC	177	33	(144)	0.04	0.01	(0.04)	177	299	122	0.00	0.01	0.00
MERS DB - CDC	445	677	233	0.11	0.15	0.04	4,005	6,097	2,093	0.11	0.14	0.04
MERS DC-Child Care	326	356	30	0.08	0.08	0.00	1,919	3,203	1,285	0.05	0.08	0.02
Health Ins - CDC	1,081	1,599	518	0.26	0.34	0.09	11,803	14,553	2,750	0.32	0.34	0.02
Dental Ins - CDC	72	107	35	0.02	0.02	0.01	793	970	177	0.02	0.02	0.00
Uniforms - CDC	116	50	(66)	0.03	0.01	(0.02)	640	450	(190)	0.02	0.01	(0.01)
Teaching/Educational Supplies	0	0	0	0.00	0.00	0.00	76	400	324	0.00	0.01	0.01
Small Equipment - CDC	0	50	50	0.00	0.01	0.01	274	450	176	0.01	0.01	0.00
Meals - CDC	1,843	300	(1,543)	0.44	0.06	(0.37)	7,375	2,700	(4,675)	0.20	0.06	(0.14)
Dietary Snacks - CDC	681	250	(431)	0.16	0.05	(0.11)	2,395	2,250	(145)	0.06	0.05	(0.01)
Special Functions - CDC	0	0	0	0.00	0.00	0.00	39	0	(39)	0.00	0.00	0.00
Indirect Costs-Childcare	1,400	1,400	0	0.33	0.30	(0.03)	12,600	12,600	0	0.34	0.30	(0.04)
Miscellaneous Exp-Childcare	23	35	12	0.01	0.01	0.00	129	315	186	0.00	0.01	0.00
TOTAL Child Care	22,114	25,491	3,377	5.27	5.48	0.21	209,516	232,055	22,538	5.66	5.48	(0.18)
Equipment Depreciation												
Depreciation - Office	2,304	2,500	196	0.55	0.54	(0.01)	20,733	22,500	1,767	0.56	0.53	(0.03)
Depreciation Exp - Nursing	4,138	5,000	862	0.99	1.08	0.09	37,238	45,000	7,762	1.01	1.06	0.06
Depreciation - Dietary	1,375	1,250	(125)	0.33	0.27	(0.06)	12,374	11,250	(1,124)	0.33	0.27	(0.07)
Depreciation - Furniture	662	750	88	0.16	0.16	0.00	5,957	6,750	793	0.16	0.16	0.00
Depreciation - Maintenance	1,634	1,500	(134)	0.39	0.32	(0.07)	14,709	13,500	(1,209)	0.40	0.32	(0.08)

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Grand Traverse Pavilions - SNF
SNF Income Statement
 9/1/2023 to 9/30/2023

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	CURRENT PERIOD						YEAR TO DATE					
	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
Equipment Depreciation (con't)												
Depreciation - Vehicle	877	1,250	373	0.21	0.27	0.06	7,893	11,250	3,357	0.21	0.27	0.05
Depreciation-Equip Well. Ctr	200	250	50	0.05	0.05	0.01	1,800	2,250	450	0.05	0.05	0.00
TOTAL Equipment Depreciation	11,189	12,500	1,311	2.67	2.69	0.02	100,704	112,500	11,796	2.72	2.66	(0.06)
TOTAL SNF Operating Expenses	2,222,941	2,239,937	16,996	529.78	481.71	(48.07)	19,109,174	20,364,469	1,255,296	516.49	481.26	(35.23)
Net Operating Income	2,729,345	92,414	(2,636,931)	650.46	19.87	(567.08)	1,502,927	788,707	(714,220)	40.62	18.64	(16.88)
SNF Building Depreciation												
Depreciation - Land Improv	1,594	1,600	6	0.38	0.34	(0.04)	14,346	14,400	54	0.39	0.34	(0.05)
Depreciation - Building	38,499	38,500	1	9.18	8.28	(0.90)	346,494	346,500	6	9.37	8.19	(1.18)
Depreciation - Parking Structr	5,437	5,500	63	1.30	1.18	(0.11)	48,934	49,500	566	1.32	1.17	(0.15)
Depreciation - Bldg Improv	12,328	12,350	22	2.94	2.66	(0.28)	110,955	111,150	195	3.00	2.63	(0.37)
Depreciation-Bldg Imp WellCtr	2,654	2,700	46	0.63	0.58	(0.05)	23,883	24,300	417	0.65	0.57	(0.07)
TOTAL SNF Building Depreciation	60,512	60,650	138	14.42	13.04	(1.38)	544,611	545,850	1,239	14.72	12.90	(1.82)
Net Income	2,668,833	31,764	(2,637,069)	636.04	6.83	(567.11)	958,317	242,857	(715,459)	25.90	5.74	(16.91)

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Grand Traverse Pavilions - SNF
Cottage Income Statement
 9/1/2023 to 9/30/2023

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Include Adjustment Periods: NO Include Closing Periods: NO

	CURRENT PERIOD			YEAR TO DATE		
	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$
Cottage Revenue						
Room Rental-Cottage-Private	185,412	186,901	1,489	1,704,759	1,700,800	(3,959)
Room Rental-Cottage-MA Waiver	30,384	0	(30,384)	30,384	0	(30,384)
Room Rental-Cottage-Priv Insur	27,341	0	(27,341)	27,341	0	(27,341)
Respite-Cottages	0	1,187	1,187	14,915	10,683	(4,232)
Scholarships Private Pay	(11,360)	16,000	27,360	108,119	144,000	35,881
Registration Fee - Cottages	0	580	580	2,000	5,220	3,220
Ancillary Rev - Cottages	37	650	613	6,160	5,850	(310)
Meal Plan	(450)	18,000	18,450	146,079	162,000	15,921
Personal Care Services- Privat	22,845	20,000	(2,845)	163,750	180,000	16,250
Contractual-Charity Care	(7,303)	(16,000)	(8,697)	(126,782)	(144,000)	(17,218)
Contractual Allow MA Waiver	(15,160)	0	15,160	(15,160)	0	15,160
Contractual Allowance PACE	(1,850)	0	1,850	(1,850)	0	1,850
TOTAL Cottage Revenue	229,896	227,318	(2,578)	2,059,716	2,064,553	4,837
Cottage Other Revenue						
Beauty Shop Income	578	900	322	6,657	8,100	1,443
Misc Income-Cottage DCW Wage R	6,473	0	(6,473)	6,473	0	(6,473)
Donation Income - Cottages	106,100	0	(106,100)	221,746	0	(221,746)
TOTAL Cottage Other Revenue	113,151	900	(112,251)	234,876	8,100	(226,776)
Total Income	343,047	228,218	(114,829)	2,294,592	2,072,653	(221,938)
Cottage Operating Expenses						
Salary & Wages - Admin - Cott	17,987	19,468	1,481	165,151	177,158	12,007
Salary & Wages - ES Cottages	5,154	4,478	(676)	43,255	40,749	(2,506)
Salary & Wages - Hskpg Cottage	3,553	7,431	3,879	36,792	67,626	30,834
Salary & Wages - RN Cottages	6,809	9,044	2,235	82,228	82,298	69
Salary & Wages - LPN Cottages	2,902	4,774	1,872	44,932	43,444	(1,488)
Salary & Wages - CNA Cottages	56,750	48,061	(8,689)	526,464	437,353	(89,112)
Salary & Wages - UW Cottages	42,430	39,545	(2,885)	462,100	359,857	(102,243)
Longevity - Cottages	0	3,523	3,523	0	31,709	31,709
Longevity - Cottages Admin	250	511	261	2,250	4,602	2,352
FICA Admin Cottages	1,174	1,523	349	12,010	13,703	1,693
FICA - Env Serv Cottages	385	353	(32)	3,210	3,180	(31)
FICA - Cottage Housekeeping	262	289	27	2,713	2,603	(110)
FICA - RN LPN CNA and UW - Co	8,242	8,665	424	81,562	77,989	(3,573)
Workers Comp - Cottages	672	1,363	691	9,869	12,263	2,393
Workers Comp - Cottage Admin	6	6	0	54	54	0
MERS DB - Cottages	4,854	8,712	3,858	44,120	78,411	34,291
MERS DB - Cottages Admin	1,794	1,434	(360)	16,149	12,909	(3,240)
MERS DC-Cottage	1,637	1,150	(488)	11,182	10,346	(836)
MERS DC:Admin Cottages	266	0	(266)	3,159	0	(3,159)
Health Ins - Cottages	17,811	14,803	(3,008)	97,318	133,227	35,909
Dental Ins - Cottages	1,221	1,000	(221)	6,489	9,000	2,511
Supplies - Cottages	0	200	200	0	1,800	1,800
Supplies Laundry - Cottages	0	0	0	227	0	(227)
Activity Supplies - Cottages	366	250	(116)	3,252	2,250	(1,002)

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Grand Traverse Pavilions - SNF
Cottage Income Statement
 9/1/2023 to 9/30/2023

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	CURRENT PERIOD			YEAR TO DATE		
	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$
Cottage Operating Expenses (con't)						
Nursing Supplies - Cottages	678	400	(278)	3,925	3,600	(325)
Contract Services-Dining	61,043	12,000	(49,043)	366,713	108,000	(258,713)
Contract Svcs:Security-Cottag	0	0	0	1,930	1,500	(430)
Advertising - Cottages	1,960	3,000	1,040	21,235	27,000	5,765
Referral Fees	0	1,500	1,500	3,675	13,500	9,825
Printing & Binding - Comm Rel	0	0	0	970	0	(970)
Elevator-Cottages	0	0	0	0	9,250	9,250
Dues & Memberships - Cottages	0	0	0	0	700	700
Telephone - Cottages	320	325	5	2,559	2,925	366
Water - Cottages	3,000	500	(2,500)	10,676	4,500	(6,176)
Sewer - Cottages	4,000	850	(3,150)	20,158	7,650	(12,508)
Electric - Cottages	6,962	5,000	(1,962)	41,509	47,000	5,491
Natrual Gas - Cottages	844	2,000	1,156	21,752	26,200	4,448
Refuse Disposal - Cottages	548	500	(48)	4,928	4,500	(428)
Television - Cottages	2,602	1,500	(1,102)	12,980	13,500	520
Special Functions - Cottages	48	300	252	1,225	2,700	1,475
Beauty Shop Services	467	750	283	4,684	6,750	2,066
Indirect Costs-Cottages	20,000	20,000	0	180,000	180,000	0
Bond Interest Expenses	4,743	5,000	257	42,687	45,000	2,313
Miscellaneous Exp - Cottages	0	100	100	1,134	900	(234)
Depreciation - Equip Cottages	917	920	3	8,254	8,280	26
TOTAL Cottage Operating Expenses	282,655	231,228	(51,427)	2,405,478	2,115,984	(289,494)
Net Operating Income	60,392	(3,010)	(63,402)	(110,886)	(43,331)	67,555
Cottage Building Depreciation						
Depreciation Bldg - Cottages	19,018	19,100	82	171,165	171,900	735
Depreciation-Cottage Bldg Impr	4,304	4,350	46	38,732	39,150	418
TOTAL Cottage Building Depreciation	23,322	23,450	128	209,897	211,050	1,153
Net Income	37,070	(26,460)	(63,530)	(320,783)	(254,381)	66,402

GRAND TRAVERSE PAVILIONS
Service Excellence Award Program
September 2023

Date:	09/05/2023
Employee:	Grace Reinhold
Awarded for:	Staying after and helping me finish our shift. Thank you!
Position:	Dietary Supervisor
Nominated by:	Selena Cripps

Date:	09/05/2023
Employee:	Samantha Stinson
Awarded for:	Helping with an admission.
Position:	RN
Nominated by:	Daniel Newcomb

Date:	09/11/2023
Employee:	Naomi Rode
Awarded for:	Helping on rehab and covering elm nursing shifts! She doubled down this week over and over! Thank you Naomi for always helping where you can and finding things to do that help without being asked.
Position:	ADON
Nominated by:	Kristen Packard

Date:	09/11/2023
Employee:	Tina Kniss
Awarded for:	Being a rockstar and a HUGE help down on Rehab tonight. Thank you for all you do. The residents and your coworkers appreciate you!
Position:	LPN
Nominated by:	Mikki Popp

Date:	09/18/2023
Employee:	Marion Porter
Awarded for:	Extremely helpful. Just a joy to have as an employee. Always a smile and happy to help, 5 star employee, always walked in promptly to help.
Position:	CNA
Nominated by:	Laurie Tessin

Date: 09/18/2023
Employee: Catherine Kujawski
Awarded for: Continued support of the Cottages when in great need, thanks for the promptness in sending resources when needed. (Deep Clean) Awesome work.
Position: Environmental Services Manager
Nominated by: Jeff Valentine

Date: 09/25/23
Employee: Carrie Delk
Awarded for: Being so sweet, kind and patient while teaching me admissions.
Position: Admissions Coordinator
Nominated by: Michaella Forbush