GRAND TRAVERSE COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD

1000 Pavilions Circle, Traverse City, MI 49684

MINUTES OF THE MARCH 1, 2024 MEETING

PRESENT: Cecil McNally, Mary Marois, Haider Kazim

Gerard Bodalski, Lindsey Dood, Darcey Gratton

TJ Andrews

Board

Staff

Commission

ABESENT:

GUESTS: Jeffrey Segal of Warner Norcross + Judd (virtual)

The regular meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 9:00am by Board Chair Mary Marois at the Governmental Center.

First Public Comment - None

<u>County Liaison Report</u> – Andrews shared discussions of the most recent County Board of Commissioner (BOC) meetings and highlighted on discussions with PACE North and the County.

<u>Approval of Agenda</u> – Chair Marois asked if there were additions, changes or corrections to the agenda. Motion was made by Kazim to approve the agenda as presented, seconded by McNally and carried unanimously.

The purpose of the **Consent Calendar** is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the **Consent Calendar** be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

REVIEW AND FILE

- (1) Minutes of the 1/25/24 Board Meeting
- (2) Resident Council Minutes

Motion was made by McNally to approve the Consent Calendar as presented. Motion seconded by Kazim and carried unanimously.

Items Removed From Consent Calendar - None

<u>Chairman Report</u> – Marois did not have a report but noted the board has a goal to schedule a couple special meetings to move forward with specific agenda items.

Service Excellence Awards – Marois reviewed January Service Excellence Awards.

<u>Foundation Board Update</u> – Kazim reported the Foundation Board met on January 31, 2024 and highlighted on discussions regarding the quarterly financials and changes to the Investment Policy. Kazim shared the process of the distribution of funds to the Pavilions from the Foundation. The Board discussed upcoming fundraisers including the annual Concert on the

Lawn series and a new Golf Scramble on May 17 with the proceeds going towards the Pavilions quality measures initiative. Kazim also shared the Foundation Board discussed the need for updates at the Cottages. The consensus was for the board to wait until the DHHS Board confirmed their long-term goals with the Cottages through strategic planning. Kazim stated, until that plan is in place, there is no need for a Fund Developer.

<u>PACE North Board Update</u> – Marois gave an update on recent PACE North Board meetings. Discussed.

<u>Chief Executive Officer Report</u> – Bodalski reviewed the monthly report for January and highlighted on census, staffing, cottage updates, increasing bed capacity, meetings with Munson executives and county executives including Nate Alger, County Administrator. Bodalski answered board members questions.

<u>Financial Report</u> – Bodalski presented the financial operations and social accountability reports for January 2023 and answered board member's questions. Motion made by McNally to accept the financial operations report as presented. Motion seconded by Kazim and carried unanimously.

<u>Strategic Plan</u> – Marois shared that the Board needs to set a date for a special board meeting for the purpose of strategic planning. The Board agreed to meet on March 11 at Garfield Township.

Request to Purchase – Fire Suppression Head Replacement – Bodalski reviewed the need to replace the fire suppression head. Three bids were received and the recommended bid was Total Fire Protection based on lowest bid. Motion was made by McNally to approve the replacement of the fire suppression heads facility wide with Total Fire Protection as presented for \$31,622.74. Motion was seconded by Kazim and carried unanimously.

<u>Approval of Retroactive Pay</u> – Marois shared that a need to make an employee whole by paying \$14,000 in retroactive pay. This is a matter that was brought to Marois' attention by the former Interim CEO, the HR Director and supported by legal counsel, DeAndre Harris. Motion made by Kazim to approve the payment of \$14,000 in retroactive pay to the said employee but to be contingent on the employee signing a full release of claims. Motion seconded by McNally and carried unanimously.

<u>Schedule Special Meeting - Policies & Board Rules</u> — Marois stated a draft of the board rules have been received by the board but will need to be reviewed along with board approved policies. Kazim suggested an initial review of Board Rules should be provided by legal council to make sure that it is following current law and standard practices of other county boards. The Board agreed to wait to schedule a meeting for the time being.

<u>Correspondence</u> – Kazim reviewed concerns by direct staff that was brought to the board's attention. Since that time, Kazim reviewed their concerns with Bodalski and was satisfied with the fact that there have been internal conversations with the employees and that their concerns are being addressed.

<u>Change of Meeting Date</u> – The Board discussed moving the April 29th meeting back to Thursday, April 25 at 9:00am at Garfield Township knowing that Kazim is not able to attend. Motion made by McNally to move the April meeting from April 29th to April 25th and to schedule a

Special Board meeting on March 11th at 9:00am. Motion seconded by Marois and carried unanimously.

Grand Traverse Pavilions Announcements

(1) Next Board Meeting March 28, 2024

Second Public Comment

Segal in 10:29am Dood out 10:29am

Motion was made by McNally seconded by Kazim to go into Closed Session at 10:29 am for the purpose of Closed session pursuant to section 8(e) of the Open Meetings Act, to consult with our attorney regarding trial or settlement strategy in connection with pending litigation, DHHS and the Grand Traverse Pavilions Foundation Board v PACE North.

Roll Call - Marois - yes McNally - yes, Kazim - yes

Motion was made by McNally to come out of Closed Session at 11:19 am. Motion seconded by Kazim and carried unanimously.

Roll Call - Marois - yes McNally - yes, Kazim - yes

Meeting adjourned at 11:19 am

Signatures:

Mary Marois Chair

Grand Traverse County Department of Health and Human Services Board

Date:

Approved

Corrected and Approved