

**GRAND TRAVERSE COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD
1000 Pavilions Circle, Traverse City, MI 49684**

MINUTES OF THE NOVEMBER 30, 2023 MEETING

PRESENT: Mary Marois, Cecil McNally, Haider Kazim Board
David Hautamaki, Lindsey Dood, Darcey Gratton Staff

ABESENT: TJ Andrews Commission

GUESTS:

The regular meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 9:12 am by Board Chair Mary Marois at the Governmental Center.

First Public Comment – None

County Liaison Report – Andrews shared discussions of the most recent County Board of Commissioner (BOC) meetings and highlighted on the recent ad hoc committee regarding the Pavilions.

Approval of Agenda – Board Chair Marois requested to add Marketing under E. General Discussion (1) and to remove Election of Officers under C. Business (2). Motion was made by Kazim to approve the Agenda with presented changes, seconded by McNally and carried unanimously.

The purpose of the **Consent Calendar** is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the **Consent Calendar** be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

REVIEW AND FILE

- (1) Minutes of the 10/25/23 Board Meeting
- (2) Minutes of the 11/08/23 Board Meeting
- (3) Resident Council Minutes

Motion was made by McNally to approve the Consent Calendar without #2 pulled for discussion. Motion seconded by Kazim and carried unanimously.

Items Removed From Consent Calendar – Kazim pulled #2 to have it state that he had attended the 11/8/23 meeting and not former board member Gordie LaPointe. Motion was made by Kazim to approve the Consent Calendar item #2 pulled for discussion above. Seconded by McNally and unanimously carried.

Chairman Report – Marois shared that the other DHHS meeting approved the Election of Officers in their November meeting and voted Marois as Board Chair with McNally as Vice Chair.

Executive Search Update – Marois shared six out of the eight candidates chosen by the board at the 11/8/23 Special Board Meeting for pre-screened interviews were completed. Two of the eight candidates chose not to interview for personal reasons. Marois shared her recommendation to give a final public interview to applicant Al R., Amber P. and Gerard B. The full board agreed and reviewed what questions that would be provided ahead of time and separate questions to ask during the live meeting.

Hautamaki in 9:40am

The board agreed to schedule three special board meetings for the interviews and discussed what questions to use in the interviews and the process of drafting a contract. Hautamaki suggested to provide a tour before each interview.

Medicaid Payment for Prior Services – Dood reviewed the process of rebilling claims regarding Medicaid payments and answered board members questions. Dood also reviewed the delay of the retention credit funds held up by IRS.

Marois inquired about why the October financials was not able to be provided in the packet. Dood stated that due to a reporting issue with closing multiple modules to create a ledger with the new software Point Click Care, he was unable to pull the information needed for the board in time for the meeting. Dood will forward on the documents to the board as soon as they are available and will include them in the next packet.

Chief Executive Officer Report – Hautamaki reviewed the monthly report for October and answered board members' questions. Hautamaki shared the State conducted the Pavilions' revisit on November 8, 2023. The state cleared twelve out of the sixteen citations from the September's annual survey. Hautamaki reviewed the remaining citations and gave an update on the improvements with dietary services. Hautamaki stated the Plan of Correction was submitted to the state and is awaiting approval. The Board also reviewed accounts receivable, census, staffing and updated on media releases.

Resolution 2023-3 Cottage Rates – Hautamaki reviewed the need to revise the Willow Cottage rates that were recently approved by the board in August 2023. Hautamaki proposed revising Willow Cottage rates from \$7,500 to \$6,000 a month effective January 1, 2024. Hautamaki also revised the resolution to show that cottage meal rates are not required to be brought to the board for changes and shared his recommendations for Willow. Motion was made by Kazim to approve the proposed Rate Changes in Resolution 2023-3 regarding Willow Cottage rates as presented. Motion seconded by McNally and carried unanimously. Roll Call – McNally – Yes, Marois – Yes, Kazim – Yes.

Financial Report – Not available as stated earlier in the meeting.

Proposed 2024 DHHS Board Meeting Schedule – The Board reviewed the proposed meeting dates for 2024 and agreed to move the November and December meetings to work around the holidays. Motion was made by McNally to approve the Proposed 2024 DHHS Board Meeting Schedule with the revised date of November 25, 2024 and December 20, 2024. Motion seconded by Kazim and carried unanimously.

Attending/Consulting Privileges - The Board reviewed the requests to have consulting privileges for Augustus Meriwether, PA as recommended by Medical Director Dr. April

Kurkowski, D.O. Motion was made by Kazim to approve Augustus Meriwether, PA for consulting privileges as presented, seconded by McNally and carried unanimously.

Marketing Update – Dood shared that Community Relations and Volunteer Assistant, Clayton Wagatha, is putting together a marketing plan to achieve the objectives of hiring and increasing occupancy. Wagatha is also researching potential vendors and working directly with Human Resources and Residential Services on the support they need to achieve those objectives.

Settlement agreement – Marois requested to discuss a proposed settlement that the board was not involved in prior to reaching a settlement agreement. Kazim suggested scheduling a closed session for discussion on a proposed settlement agreement with written legal opinion by legal counsel.

Grand Traverse Pavilions Announcements

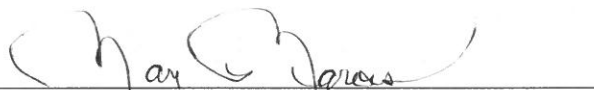
- (1) Next December 14 will be cancelled. Next Board Meeting December 28, 2023
- (2) October Service Excellence Award

Second Public Comment

Linda Pepper

Meeting adjourned at 11:51 am

Signatures:



Mary Marois – Chair
Grand Traverse County Department of Health and Human Services Board

Date: 12/28/23 Approved
Corrected and Approved